# Joumana Joudieh

### Contact

#### **Address:**

Alay, Lebanon

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### **Activities**

- Intellectual Civil Forum Volunteer
- Red Cross Youth Department Volunteer
- Khota Al Shabab

### Education

- 2016 2018
   Lebanese University Faculty of Economics and Business
   Administration MBA (Masters professional)
- 2014 2016
   Lebanese University Faculty of Economics and Business
   Administration BA Business management
- 2012 2014
   TS in preschool education
- 2009 2012
   Tanoulkieh National School –
   Bac 2 Life Science certificate

## Languages

- English Native
- Arabic Native

### References

Available upon request

## Objective

I am looking for a job to invest my abilities, to prove myself as a productive and a hard-working person and, to widen my horizons and enrich my experience.

## Skill Highlights

- Econometrics
- Strategic Staffing
- KnowledgeManagement
- Data Analysis
- Crisis Management
- Operation Research
- Financial Analysis

- Project Management
- Managerial Accounting
- MIS-International Business
- Economics-Micro/Macro
- Computer and Information Processing
- Business Language

## Experience

Sales – 2019 January – 2019 April

#### **Basic Outlet**

- Responsibilities:
  - Assist customers by obtaining alternate sizes from a Sales
     Associate for them to try on
  - 2- Check fitting rooms for any personal items when a client exists and gives any items found to the store manager
  - 3- Recommend merchandise to customers based on their needs
- Achievements:
  - 1- Proved the ability of fast learning especially in cloths selling and displaying details, using different techniques to convince different tastes
  - 2- Got adapted to different work places and different work frames

#### Cashier - 2010 - 2012

- Responsibilities:
  - Selling tickets
  - 2- Performing accountings
  - 3- Watching over employees partially
- Achievements:
  - 1- Working under pressure
  - 2- Knowing how to communicate with different types of people