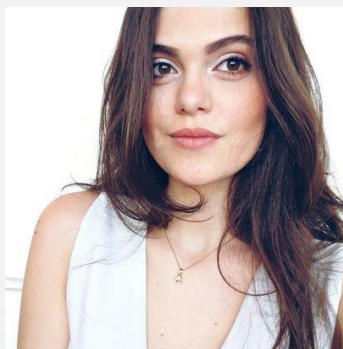


Rachel Rasheed



Contact

Address:

Lebanon – Al Shouf

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Languages

Arabic (Native)

English (Fluent)

Education

- Beirut Arab University
Bachelor of Mass Communication, Minor in Psychology
- Marj School
Lebanese Baccalaureate, Sociology & Economics

Skill Highlights

- Photography/ Videography
- News editing and Press writing
- Radio production & broadcasting
- Complex problem solver
- Microsoft Office (Outlook, Excel, Power Point, Word)
- Creative design
- Innovative
- Social media skills (Twitter, Facebook, Blogs, Instagram and Youtube)

Experience

Social Media Executive – Orient Planet / Dubai

August – October 2019

Managed Social Media Accounts and Campaigns through content creation and events coverage.

HR Assistant – AccelerateMeOnline / Beirut; Lebanon

Jan – July 2019

Supported human resources processes by administering tests, scheduling appointments, conducting orientation, maintaining records and information.

Freelance Online Reporter – Radio Alhan / Beirut; Lebanon

Dec 2018 – May 2019

Live coverage for a series of events and interviews on Radio Alhan Facebook page and website.

Produced content to be published such as new articles, photos and videos.

Radio Host Intern – Radio Liban / Beirut ; Lebanon

July 2017 – June 2018

- Anchored live broadcast for an hour weekly.
- Wrote scripts on various topics and trends to be broadcasted.

Freelance Journalist – Lebanese Quora Website / Beirut; Lebanon

April 2017 – August 2019

Wrote articles and news features for Lebanese Quora website.

Editiroial Intern – Radio Liban Libre / Beirut; Lebanon

June 2016 – October 2016

Wrote and copyedited the script of Hiwar Beirut show sessions.