

Omar Baltaji

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OBJECTIVE: Applying for an internship in the business field

EDUCATION:

Lebanese American University, Beirut, Lebanon

Sept 2015

Bachelor of Science in Business Studies – International Business Management

RELATED COURSES:

Managing in a Multinational Corporation, International Marketing , International Economics

SPECIAL PROJECT:

Introducing a Local Product in a Foreign Market

- Describing the product, describing the environmental elements of the foreign market, implementing the adaptation strategy (4 Ps), designing a position for our product.

Company Performance Using SPSS

- Estimating what might be the effect of absenteeism in any organization on its performance as a whole.

Makassed Khaled Bin Al Walid, Beirut, Lebanon

June 2015

High School Diploma

EXPERIENCE:

Internship – Credit Libanais Bank, Beirut, Lebanon

June – July 2019

- Teller
- Customer Service
- Back office

Volunteer – Beirutiyyat (A Makhzoumi Initiative), Beirut, Lebanon

Oct - Dec 2018

- Scheduling meetings
- Keep work on the right track

KEY SKILLS & COMPETENCIES:

Business: Analytical, communication, time management, team-work, highly motivated

Computer: Microsoft Office (Word, Excel, Power Point & Outlook) and SPSS

Languages: English and Arabic (fluent), and Russian (beginner)

HOBBIES & INTERESTS:

Swimming, soccer, and photography