

# Mounir Abdallah Achi Saadi

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## OBJECTIVE

Seeking becoming a part of your progressive company, which offers opportunities for advancement, whereby I could maximize the use of my personal skills and knowledge to the benefit of the organization, as well as to maximize my exposure to new skills and knowledge as to enrich my expertise.

## EDUCATION

From 01/2016 to present	<b>Lebanese American University</b> Bachelor in Industrial Engineering Expected Date of Graduation: December 2019	Beirut, Lebanon
From 09/14 to 09/15	<b>American University of Beirut</b> completed 1 and a half years in Applied Mathematics	Beirut, Lebanon
From 09/11 to 06/14	<b>Le Lycée National</b> Lebanese Baccalaureate: Official in 2014	Beirut, Lebanon

## ACTIVITIES

From 07/2018 to 09/2018 And 12/2018 to 1/2019	<b>PepsiCo</b> Position held: intern-ship <ul style="list-style-type: none"><li>Managed to assure quality control</li><li>Worked with maintenance department on machines</li><li>Assisted supply chain department with their work</li><li>Monitored the lines of production from beginning till the end</li></ul>	Beirut, Lebanon
From 05/2018 to 07/2018	<b>FREE Energy</b> Position held: inter-ship <ul style="list-style-type: none"><li>Installed solar PV panels (1.1 MW) largest project in Lebanon</li><li>Organized and collaborated between team members</li><li>Supervised and trained labors working on my team</li></ul>	Beirut, Lebanon
From 09/2015 to Current	<b>Lebanese Red Cross</b> Position held: Volunteer <ul style="list-style-type: none"><li>Assisted Red Cross in voluntary works and activities</li><li>Followed NGO in special projects and assignments in collaboration with Red Cross team</li></ul>	Beirut, Lebanon
From 09/15 to Current	<b>ISIC</b> Position held: Salesperson <ul style="list-style-type: none"><li>Represented the company on AUB grounds</li><li>Sold the companies card to students</li><li>Awarded the prize for best salesperson</li></ul>	Beirut, Lebanon
From 02/15 to 05/15 And 02/16 to 05/16	<b>AUB Outdoors</b> Position Held: Head of the Construction Team <ul style="list-style-type: none"><li>Organized and collaborated between team members</li><li>Kept material income and work of construction in check</li><li>Collaborated with other teams to make the project successful</li></ul>	Beirut, Lebanon

## SUMMARY SKILLS

**COMPUTER SKILLS:** MS Word, Excel, PowerPoint, Access, Internet use, Java, MATLAB, AutoCAD, AnyLogic, Primavera

**LANGUAGES:** Fluent in English, Arabic and with basic knowledge in French (writing, reading and speaking)

**SOFT SKILLS:** Leadership, Communication, Team-Building, Organizational, Management

## INTERESTS AND HOBBIES

- Sports: Football, Squash, Weight-lifting
- Social: Conversing, Counseling

## **REFERENCES**

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Available upon request