



PROFILE

I am a motivated and hard working person, I am looking for a position in a small to midsize growing firm where I can use my skills to their full potential

Born 02 September 1997

CONTACT

PHONE:
0096171231361
009611314541

Beirut – Lebanon
Cola – Abed Baset Ghandour Street
Itani Bldg – 4th Floor

EMAIL:
Sarachehade@outlook.com

HOBBIES

Swimming , walking and Piano

SARAH EL HAJ CHEHADEH

EDUCATION

Saint Joseph University – Beirut Lebanon
2019 to Date
MS in Business Administration and Management

Saint Joseph University – Beirut Lebanon
2018
BS in Business Administration and Management

Notre Dame High School – Beirut Lebanon
2015
Lebanese Baccalaureate
Life Science

WORK EXPERIENCE

Roadsters and Deek Duke
October 2018 – April 2018
Cost control
Responsible for monitoring the inventory list

Bank of Beirut and the Arab Countries
June 2017 – August 2017
Internship Program: Back office, Teller and CSO

SKILLS

- ***Completed a course in Computer literacy***
- ***Excellent in using Microsoft Office, Internet, etc...***
- ***Attentive to details***
- ***Fast learner***
- ***Ability to work under pressure and in teams***

LANGUAGES

French – English – Arabic
Written and Spoken