

Silvana Fandi Aridi

Curriculum Vitae

Address: New Kafra – D6 Street, Baissour Village, Aley District, Lebanon
Telephone Number: +961 78 840 258
E-mail: silvana.aridi@std.balamand.edu.lb
Place & Date of Birth: Baissour, 18th November 1999
Gender: Female
Marital Status: Single
Nationality: Lebanese

Education

2017-2019 Bachelor in Business Administration with concentration in Management.
University of Balamand – Souk El Gharb Campus
2017 New Orient Academy – Abreshmoun; Life Science Official Degree

Career Summary

2019 English Mentor with Caritas in coordination with UNHCR (United Nations High Commissioner for Refugees) and ALLC (American Lebanese Language Center)
2019 Internship at BBAC (Bank of Beirut and the Arab Countries S.A.L.)
2017-2019 Private lessons all subjects' teacher for elementary grades.

Workshops & Certifications

Conflict Resolution (ADR) & Effective Negotiation Strategies (2019) Seminar at the University of Balamand – SEG campus.

First Aid Training (2016-2018)	Redcross, scouts, and organizations' camps.
Redcross Trainings (2015-2018)	Disseminating the humanitarian principles and values, prevention from sexually-transmitted diseases and HIV/AIDS, program designing and planning, dealing with people with special needs, communication, environment
Computer Certificate (2017)	Shemlan Corporation for social protection
Leadership (2016)	GCLAUMUN11, LAU ; Redcross
Girls Got IT (2016)	Grils Got It, exploring engineering and technology.
Recycling Workshops (Summer 2015-Summer 2016)	Union of Municipalities of the Upper West and Shahar.
Dealing with abused children (2015)	Hemaya Organization
Abacus Training of ACMAS (2010-2011)	Abacus training of ACMAS sessions, the Japanese method for whole brain development program.

Computer Skills

Software	Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Access, SPSS.
Typing	Fast English and French Typing. Intermediate Arabic Typing.

Language

Arabic	Native language (Spoken, Written, Read).
English	Advanced (Spoken, Written, Read).

Interests & Hobbies

Learning new software to use, Designing Logos, Book Covers, etc. **Helping people**, NGOs, scouts, Redcross, Social Worker, Humanitarian Organizations, Handmade Art Crafts, Hiking, Latin Dancing, Folklore Dabke.

Reference available upon request.