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### Objective

Diligent Risk and Control Analyst skilled in outlining various types of risk and discussing potential prevailing threats aligned with procedures that would mitigate and reduce these threats. Accurate and attentive to details with proven analytical skills that would contribute to the refining operations. Constantly aiming to grow my knowledge and expertise as well as contributing to the development and success of my work environment through commitment, hard work and consistency. I am currently seeking to secure a new challenging position in a reputable organization to expand my learning, knowledge, and skills.

### Experience

# Analyst - Risk & Control

FFA Private Bank Foch street, Marfaa 128, Beirut August-2017 - Present

- Applying due diligence through analyzing financial, statements, ratios and annual reports. for custodians and counter parties before entering into an agreement.
- Performing Internal Capital Adequacy Assessment Process (ICAAP) to assess
  the banks risks, how the bank intends to mitigate those risks and how much
  current and future capital is necessary.
- Preparing Risk Control Self Assessment report (RCSA) to identify and assess potential operational risks.
- Performing suitability assessments on potential clients willing to invest in projects
- Carrying out analyses required to identify risks that may be operational, financial, technological or compliance related and to propose appropriate actions
- Reviewing all capital markets transactions executed to seize any suspicious or unethical activities while limiting any potential human or systematic errors.
- Follow up on custodians/counter parties with high concentration and high exposure in case of market particular events and fluctuations.
- Compiling reports showing the proposed plan of action for existing and potential clients
- Monitor and assess the post-period implementation of risk management strategies.

## Intern

**Bank Audi - Group Head Office** Omar Daouk Street Audi Plaza, Beirut June-2017 - July-2017 Engaged in various departments and activities including:

- · IFRS reporting
- Financial Control & Financial planning
- Fixed assets and Project Costing
- Cost Control
- Budgeting and Reconciliation

#### Intern

**Medgulf Insurance Company** Beirut August-2015 - September-2015

- Invoice processing (entries, reconciliation, account management, credit line amendment)
- Engaged in Financial transaction documentation

**Education** 

Bachelor

Business, Banking and Finance

Lebanese American University Beirut

2017

### **EXTRACURRICULAR ACTIVITIES**

## <u>Logistics Coordinator - Model United Nations (09/2015 01/2016)</u>

Organizing and managing events, taking initiative in problem handling and solving and assuring the occurrence of activities as per schedule

### <u>Logistics Coordinator - Model Arab League (01/2015 06/2015)</u>

Organizing and managing events, taking initiative in problem handling and solving and assuring the occurrence of activities as per schedule

# Capsim Tutor (Senior Strategic management course) (01/2017 06/2017)

Participated in the guidance of students towards achieving their goal while working as a team

Skills

Persistence & consistency

· Work ethics

· Team Work

· Time management & efficiency

· Critical & Analytical thinking

· Attention to detail

Creativity

Languages

**English** 

Advanced

French

Advanced

**Arabic** 

Native