

Silvana Ghosn

Lebanon, Beirut, Fanar, Syriac street , Bado Building, 3rd floor -

DOB: 08- Febuaty- 1995 - **Marital status:** Single – **Nationality:** Lebanese - **Mobile:** +96170011990 -

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Objective:

I am a highly organized and hard-working individual seeking an entry-level position to begin my career in a high-level professional environment. Also, I'm looking for a secure employment with reputable company, where I can utilize my skills and mathematical studies background to the maximum and gain practical experience.

I would like to join your team that focuses on customer satisfaction and customer experience which I absolutely have an interest in them.

PROFESSIONAL EXPERIENCES

Freiha Food Company, Roumieh, Beirut (CROPS for edible oil)

Quality operator (Responsible for ensuring the application of regulations that meets qualitative requirements according to ISO standards)

Laboratory Technician (applying tests on samples to assure the quality of the oil)

IPSOS

Controller (call center: Conducting various international studies and archiving them)

Centre Espace Scolaire (Zalka)

Teacher for all grades (Giving math courses and tds)

ETS. Michel Najjar

Accounting (Control Department: Responsible for entering information, archiving, checking receipts and invoices, make receipts and invoices when needed, making barcodes for customers and manufactured items, and receiving checks from customers and checking them and archiving them in the system)

EXTRA PROFESSIONAL EXPERIENCES

Private tutoring for classes Grade 6, Grade 7, Grade 9, Secondary 1,2,3 – Kousba El-Koura, Lebanon (2012-2016)

Sales girl- Kousba El-Koura, Lebanon (Summer 2016)

EDUCATION & CERTIFICATIONS

"Third year student studying pure Math in Lebanese University, Beirut- Fanar"

OF NOTE

Professional Development:

Language and Communication Skills:

Language	Reading	Writing	Speaking
Arabic	Excellent	Excellent	Excellent
English	Excellent	Excellent	Excellent

Computer Skills:

MS Office (Word, Excel, PowerPoint), Movie Maker, Internet Surfing and Researching, Oracle's JD Edwards.

Hobbies:

Indulging in charities, Drawing, Travelling, Basketball and Camping

References:

References are available upon request.