

Tony Achcar

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EXPERIENCE

Trader Capital Markets/Relationship Manager

October 2018 - Present

Optimum Invest s.a.l | Beirut, Lebanon

- Executing all types of orders on equities, fixed income, futures, options, ETFs and funds; managing their respective risks.
- Assessing and relaying corporate actions, performing FX transactions and administering the operations.
- Advising clients concerning their liquid cash, futures rollovers and money market funds.
- Assisting the head of asset management in portfolio idea generation and fund reporting.
- Manage clients' day-to-day fiduciary deposit activity and placements.
- Maintaining client relationships and handling their requests and inquiries.
- Adhere and comply to capital markets rules and regulations.
- Liaise with compliance team on all matters regarding KYC due diligence and client investment suitability.

Back Office Officer

January, 2018 - October, 2018

Amana Capital s.a.l | Beirut, Lebanon

- Managed several operation systems and oversaw back office operations for Amana Capital's entities in UK, UAE, Cyprus and Lebanon.
- Modeled profitability and feasibility reports concerning the introduction of brokers and deals. Responsible of Introducing brokers rebate calculation and account managers performance fees.
- Prepared daily and monthly reports for management regarding all transactions taking place within the company, volume and equity.
- Performed extensive reports requested by regulators concerning retail clients' statistics.

Customer Service Officer

April, 2017 - December, 2017

Amana Capital s.a.l | Beirut, Lebanon

- Managed all requests and inquiries from clients relating to the main trading platform or any of the local market entities and their respective web domains in the UK, UAE, Cyprus and Lebanon.
- Insured the smooth operation of accounts opening for Introducing Brokers, affiliates and direct clients.

Junior Investment Advisor

March, 2016 - January, 2017

Arab Finance Corporation s.a.l | Beirut, Lebanon

- Traded all types of asset classes and derivatives covering a wide range of ad-hoc local and global exchanges.
- Provided investment advisory to clients on short term trading and portfolio strategies.
- Monitored clients' positions daily to evaluate margin call requirements

EDUCATION

Notre Dame University – Zouk Mosbeh | BBA in Financial Engineering

Graduated June 2016

- *First Place*, Trading Competition, 2015
- *Dean's List*, Fall 2014, Spring 2015

CERTIFICATES

- **CFA Level I Candidate** - CFA Institute Results in January 2020
- **Lebanese Financial Regulations** - Ecole Supérieure des Affaires April 2019
- **Certificate in Global Securities** – The Chartered Institute for Securities & Investment November 2016

TECHNOLOGICAL QUALIFICATIONS

- MS Office 365, Bloomberg Terminal, Visual Basic, MATLAB, SPSS, E-views

LANGUAGES

- Fluent in Arabic, English and French