



Alain Rahal

St Mary Alphonsine Street, Beit-Mery, Lebanon

Born April 24th, 1982, Lebanese, Single

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Objective

Seeking a challenging position in Accounting or Finance, that will utilize my experience and skills for growth and advancement, while improving company's operations, internal controls and profitability.

Educational Background

- **Certificate in International Financial Reporting CertIFR – March 2020**
Association of Chartered Certified Accountants.
- **Certified Management Accountant CMA – May 2017**
Institute of Certified Management Accountants.
- **Bachelor of Science Degree in Business Administration MIS – February 2007**
American University of Science and Technology, Beirut – Lebanon.
- **Lebanese Baccalaureate in Experimental Sciences.**
Antonine Sisters School, Roumieh – Lebanon.

Professional Experience

Jan. 2017 – Present

Senior Financial Accountant

Freelance, Beirut – Lebanon.

- Processing, handling and maintaining daily accounting transactions.
- Performing account reconciliations, aging reports, payments processing, inventory costing and control, reviewing supporting documents, VAT, NSSF and taxation.
- Controlling the integrity of accounting information and resolving discrepancies.
- Preparing periodical financial reports and analysis, and providing recommendations.
- Preparing budget with monthly checking of variances between budget and actual.

Aug. 2014 – Dec. 2016 **Financial Analyst**

Al Futtaim Group, Beirut – Lebanon.

- Prepared weekly treasury, cash flow, vendors' dues, debtors' and stock aging reports.
- Compiled and analyzed monthly P&L statement, balance sheet, working capital, monitored collection and submitted presentations to management board.
- Analyzed and advised on general ledger review and trial balance control.
- Prepared monthly forecast and checked variances between budget and ledger.
- Elaborated and analyzed various divisional reports including a strong KPI focus.

Sept. 2010 – July 2014 **Accountant**

Alco Liban, Beirut – Lebanon.

- Processed daily journal vouchers, accounts payable and receivable, petty cash, banks, assets, accruals, provisions, VAT, NSSF, taxation and payroll.
- Controlled all stock transactions and conducted products' costing analysis.
- Reviewed accounting procedures and resolved discrepancies.

July 2008 – Apr. 2010 **Accountant**

Saudi Electronic Trading Company, Riyadh – K.S.A.

- Processed accounts payable and receivable transactions, L/Cs, banks related transactions, reconciliations, banks guarantee and payroll.
- Compiled various reports and statements related to suppliers' dues, receivables and stock aging, idle items, accruals, provisions and participated in month-end closing.
- Assisted in yearly budget and checked monthly variances between actual and budget.

Mar. 2006 – June 2008 **Inventory Control and Costing Officer**

RMC – Putt-Putt & Splash Mountain, Ain Saade – Lebanon.

- Performed items' creation process and ensured proper allocation.
- Processed and posted all stock transactions, calculated the landed cost for all foreign suppliers' goods received, with continuous inspection on idle and obsolete items.
- Prepared regular costing analysis and conducted yearly stock count process.

June 2000 – Feb. 2006 **Assistant Food & Beverages Manager and Purchasing Officer**

RMC – Putt-Putt & Splash Mountain, Ain Saade – Lebanon.

- Recruited, trained and supervised staff, monitored F&B operations and implemented efficient strategies to ensure best customers' satisfaction.
- Monitored and inspected multiple points of sale on daily basis and closed cashiers.
- Coordinated events and groups, and ordered finest goods with lowest prices.

Computer Skills

Knowledge of MS Office (Excel, Word, Outlook, PowerPoint, Publisher, Project, Visio), SAP (BPC & BI), Visual Dolphin, PIMS2, QuickBooks, Windows, Internet Browsing, Adobe and FrontPage.

Trainings and Workshops

- **Excel for Business Professionals workshop** with IMA Lebanon Chapter (2020).
- **The Lebanese Economy workshop** with IMA Lebanon Chapter (2020).
- **Certificate of Completion for Behavioral Ethics course** with IMA (2017).
- **CMA review course** with FFA and MFI (2016).
- **International Financial Reporting Standards workshop** with MFI (2016).
- **Financial Statement and Cash Flow Analysis workshop** with MFI (2015).
- **Financial Analysis training** with Al Futtain Group (2014).
- **Financial Analysis training** with Setra (2010).
- **Accounting training** with Recreational Management Company (2007).
- **Accounting and System Implementation training** with PMS (2006).

Language Proficiency

- **Arabic:** Native Tongue.
- **English:** Fluent – Read, Write & Speak.
- **French:** Fluent – Read, Write & Speak.

Hobbies

Swimming, basketball, walking, travelling, music and reading.

References

Available upon request.