



Lara
Ataya



SKILLS



INTERPERSONAL SKILLS

1. **Reliability**
2. **Active Listening**
3. **Good team leader and team player**
4. **Proficient in 2 languages:**
English, Arabic
5. **Result oriented**



Technical Skills

1. **MS Office (Word, PowerPoint, Excel)**

75%



PERSONAL DETAILS



Mail Lara.atayaa@gmail.com



Phone +961 71 433136



Address Beirut



Nationality Lebanese & French



Marital Status Married



EDUCATION

Master's Degree in Business Administration 2015-2017
Lebanese American University (LAU)

Bachelor's Degree in Business Marketing 2010-2014
Lebanese American University (LAU)
Graduated With Honors

Freshman 2009-2010
American University of Sharjah, UAE

High School Diploma 1995-2009
International School of Choueifat, UAE



WORK EXPERIENCE

Sales Supervisor at Medex Supplies 2014-Present

- Managing the medical Representatives Team (Daily follow up)
- Setting monthly sales targets and making sure they are achieved
- Visits to VIP Clients (Doctors, Pharmacies, Medical Stores)
- Monitor stock levels for reorders
- Marketing/Promotion Planning (Pricing, Offers, marketing material)

Marketing Internship at BMB June 2014- July 2014



HOBBIES

Volleyball

Gymnastics

Drawing

Fashion