

# JAMILA YOUSSEF

PHONE: +961 71 553 935

LINKEDIN: <https://www.linkedin.com/in/jamile-youssef/>

EMAIL: [jamile\\_youssef@hotmail.com](mailto:jamile_youssef@hotmail.com)

## EXPERIENCE

OCTOBER 2018 – PRESENT

**UNIVERSITY LECTURER**, LEBANESE INTERNATIONAL UNIVERSITY.

Courses Taught:

- Introduction to Microeconomics
- Introduction to Macroeconomics
- Advanced Statistics
- Business and Managerial Math
- Introduction to Statistics

JULY 2016 – SEPTEMBER 2018

**PROGRAM COORDINATOR**, CONTINUING EDUCATION LAU

- Plan and coordinate trainings and workshops.
- Develop and execute marketing plan.
- Establish and maintain professional relationships.
- Enroll participants in trainings and workshops.
- Plan and assist in events.
- Manage administration workload.

SEPTEMBER 2015 – MAY 2017

**GRADUATE ASSISTANT**, LEBANESE AMERICAN UNIVERSITY.

- Assistant for associate chair in the economics department.
- Perform economic researches.
- Collect data.
- Proctor and correct undergraduate exams.

JULY 2014 – JULY 2016

**PLANNING ASSITANT**, EL-MEOUCHY EDUCATION CONSULATANCY & TRAINING

- Manage Administration Workload.
- Develop marketing plan,
- Prepare workshops and training presentation and content.

MARCH 2014 – JUNE 2014

**DIGITAL MARKETING INTERN**, MORGAN INTERNATIONAL OFFSHORE

- Perform market researches.
- Add company to google map and online directories.
- Update Alumni and students' personal information.

## EDUCATION

JANUARY 2018

**MA Applied Economics**, LEBANESE AMERICAN UNIVERSITY.

JUNE 2015

**BA Economics**, BEIRUT ARAB UNIVERSITY.

## PROFESSIONAL TRAINING

MAY 2018

**Certificate**, Event & Conference Management

MAY 2018

**Certificate**, Coaching & Mentoring.

DECEMBER 2017

**Certificate**, Business Leadership.

## PROFESSIONAL HIGHLIGHTS

**Founder & Supervisor**, LIU Environment Club.

**Interviews**, Executive Article, Think Triangle and Amnesty Organization

**Researcher Contributor**, SAHWA Project, Migration and Mobilization- Lebanon 2018

## COMPUTER SKILLS

Microsoft Word	●	●	●	●	●
Microsoft Excel	●	●	●	●	●
PowerPoint	●	●	●	●	●
STATA	●	●	●	●	●
SPSS	●	●	●	●	●

## LANGUAGES

English	●	●	●	●	●
Arabic	●	●	●	●	●
Portuguese	●	●	●	●	●
French	●	●	●	●	●