

Marie Ibrahim

ACCOUNTANT

Curriculum Vitae

Marie Ibrahim

Kfarchima-Haret AL Deir-Tanios Abi Nasr Bld.

Status : Married

Nationality : Lebanese

Date of Birth: 13/01/1981

☎ : 961-5430758-961-3605327

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Professional Experience

24/10/2006 Till Now	:	PRO-FOND LIBAN SAL Contracting & Foundation Specialists (Some of the prominent projects executed by Profond is TQD(The yacht club)/Zaytouna Bay-solidaire, Le Mall Dbayeh, Sama Beirut/Sodeco, Usj new Campus/Mathaf, 4 points sheraton/Tartous, Tayouneh Mall/Tayouneh, Gharghour new Showroom/Dora, Tayouneh & Barbir Underpass etc...) <u>Address</u> : Nahr Al Mot-Maten Highway <u>☎</u> : +961 (1) 880480 <u>Occupation</u> : Accounting manager Banking, data entries, receipts voucher, payment voucher, projects invoicing and follow -up, purchasing, prepaid, Accrued, payroll, NSSF, payroll tax, VAT, auditing, reporting (Balance sheet, Cash flow, income statement, sites and salaries reports by cost center etc..)
21/03/2003 TILL 22/10/2006	:	COMTEK SAL-SAMSUNG Group <u>Address</u> : Amaret Chalhoub –Hadath Bld. <u>☎</u> : +961 (1) 882333 <u>Occupation</u> : Senior accountant Banking, data entries, receipts voucher, payment voucher, invoicing, purchasing, stock & inventory, reports, Customers Follow up, cash register
01/06/2002 TILL 30/02/2003	:	Joseph Chelala - Auditing & Accounting Office <u>Address</u> : New Rawda <u>☎</u> : +961 (1)688518 <u>Occupation</u> : ACCOUNTANT
01/06/2000 TILL 30/09/2001	:	Saab Lift-Sabako <u>Address</u> : Sed El Bauchrieh <u>☎</u> : +961 (1)875 952 <u>Occupation</u> : ACCOUNTANT
01/01/2000 TILL 30/04/2000	:	Joseph Chelala- Auditing & Accounting Office <u>Address</u> : New Rawda <u>☎</u> : +961 (1)688518 <u>Occupation</u> : Training

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PS: In my spare time after duty I used to accomplish the accounting of two small companies

Education		
Presently	:	MFI “Move Forward International”-Studying CMA (Certified Management Accountant)
2003–2004	:	Institut Pedagogique National De l’Enseignement Technique (I.P.N.E.T.) - Dekwaneh <i>TECHNICAL LICENCE – Auditor (LT2)</i>
2002–2003	:	Institut Pedagogique National De l’Enseignement Technique (I.P.N.E.T.) - Dekwaneh <i>TECHNICAL LICENCE – Auditor (LT1).</i>
1999–2002	:	Institut De Tourisme - Dekwaneh <i>TS1,TS2,TS3</i> <i>(LEBANESE DIPLOMA -Accounting expert)</i>
1996-1999	:	Institut De Tourisme – Dekwaneh <i>Commercial Sciences (BT1,BT2,BT3)</i>

2018-2020 Accomplished the courses of learning the Syriac language

Skills

- Microsoft Windows, Word, Excel, Outlook, Internet
- Languages :Arabic, English & French
- Visual Dolphin (Accounting & Stock)
- Senior Dolphin (Accounting)
- Junior Dolphin (Accounting)
- Pims (Accounting)
- CPTFR (Accounting)
- Soft Pro-Tec (Shipping)

Other

Crafting, gardening, movies, swimming