

Mira El-Hassan
Lebanon

Date of Birth: 20/12/1997
Nationality: Lebanese
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Objective :

- **Seeking a responsible job to be able to utilize my skills for personal growth, broaden my knowledge and experience for further career improvement with an opportunity for professional challenges.**

Education:

2015-2018	University of Balamand <i>Bachelor in Business Administration in Tourism and Hotel Management.</i>	El Koura, North Lebanon
2000-2015	Universal School Of Lebanon <i>Lebanese Baccalaureate Part II-Sociology and Economics</i>	El Koura, North Lebanon

Experience :

March 2019 – Present	Le Bristol Hotel Beirut Sales & Marketing Coordinator	Beirut, Lebanon
Jun- Oct 2018	Movenpick Hotel Beirut Reservations Agent	Beirut, Lebanon
Aug-Sep 2017	Samad Tours Travel Agency Tour leader	Tripoli, Lebanon
May-Jul 2017	Heritance Ahungalla Room division Trainee <ul style="list-style-type: none">- Reservations Agent- Front Office Agent- Housekeeping Supervisor	Galle District, Sri Lanka
May-Aug 2016	Phoenicia Intercontinental Hotel. F&B Trainee <ul style="list-style-type: none">- Waitress/Hostess- Bartender.- Cashier	Beirut, Lebanon
Sept 2016 – Dec 2019	University Of Balamand Tourism & Hotel Management <ul style="list-style-type: none">- Assistant to Doctor/ Instructor Hala Farhat	Koura, Lebanon
Sept 2015 –Dec 2018	University Of Balamand. Tourism & Hotel Management Restaurant <ul style="list-style-type: none">- Waitress/Hostess- Bartender- Kitchen Commis	Koura, Lebanon

Skills:

- **General skills**
Creative, good communicator and enthusiastic.

- **Computer**

Microsoft: Windows XP; Word, Excel, Power Point, Photoshop, Fidelio (hotel management), Micro, Vision and Opera.

- **Languages**

Arabic: Mother tongue

English: Fluent

French: Fluent

Spanish: Beginner

Extra-curricular activities:

- Volunteer in the Utopia charitable foundation : 2013 – 2014
- President of the Hospitality Students' Society, University of Balamand, Fall 2016-2018.
- Member in the Faculty of Business & Management School Orientation Team Fall 2016-2018.