

Joseph Khoury Abboud

Ain el Rihane, Keserwan, Lebanon

+961 71865681 • Joseph.abboud.95@gmail.com

EDUCATION

Holy Spirit University of Kaslik (USEK)

Bachelor of Business Administration

Major: Finance

Kaslik, Lebanon

2019

GPA: 94.07/100

Notre Dame University (NDU)

Bachelor in Civil Engineering (Incomplete)

Zouk Mosbeh, Lebanon

2014-2017

High School Diploma

General Science (SG)

2013

Mention: BIEN

CERTIFICATIONS

Certificate in Advanced Financial Modeling (CAFM®)

Schweser Institute

2019

EXPERIENCE

Société Générale, SGBL, *Dealing room*

Internship, FX dealer

- Quoted prices and executed deals to buy and sell currencies.
- Monitored currency fluctuations through fundamental and technical analysis.
- Answered phone calls and oversaw emails.

Saloumeh, Lebanon

July-August 2019

Kettaneh .f.a , *Medical Division*

Internship

- Researched and reconciled differences for all accounts.
- Prepared and helped the reconciliation of 200 accounts in the medical division.
- Filed all completed work in an organized manner.
- Sorted, organized, and filed office records accurately.

Dora, Lebanon

July-October 2018

Charcutier Aoun

Cashier

- Counted money in cash drawers to ensure that amounts are correct.
- Handled cash and credit transactions, and issued change, receipts and refunds.

Jeita, Lebanon

April-July 2018

ADDITIONAL SKILLS

Software Proficiency

- Financial modeling (*Excel, VBA*)
- Advanced user of Microsoft Office programs (*Word, Excel, PowerPoint, Access*)
- Trading platforms (*MT4, MT5*)
- AutoCAD

Language Skills

- **English:** Fluent (*Speaking, Writing, Reading*)
- **Arabic:** Mother (*Speaking, Writing, Reading*)
- **French:** Intermediate (*Reading*), Basic (*Writing, Speaking*)

Interests

- **Chess, Health and fitness.**
 - **Reading** (*self-help/personal development and business books*)
 - **Forex Trading** (*Won FX World Competition in 2017, 5th place*)
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