

NATASHA BEIDOUN



PERSONAL SUMMARY

Polyglot Communications graduate and MBA student, I've immersed myself into different fields and have found a passion for Marketing and Event Coordination.

SKILLS

- Leadership Skills: Team Leader of winning team at the 2015 Best Business Idea , American University of Science and Technology
- Time Management
- Ability to find solutions under pressure
- Has a nose for Customer Support
- Passion for Research and Analysis
- Eye for Detail and design
- Ability to Integrate into any environment as a team player

LANGUAGES & INTERESTS

- Fluent in Arabic, French, English, Armenian
- Certified NAUI diver
- Traveler
- Reading about new discoveries in Science , Archeology, Astronomy
- Learning the piano
- Any kind of Team sports

CONTACT DETAILS

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WORK SUMMARY

Marketing Assistant Manager
Clein D'Oeil Beirut Sep 2018-Aug 2019

- Assist in monitoring active marketing programs and developing ways to improve those campaigns
- Submit ideas for experimental marketing programs designed to enhance and grow the company's brand
- Be available as a resource for senior marketing professionals who need assistance with completing large projects
- Assist the Manager with all Marketing events of the Brand

PR and Marketing Executive of startup Car Solutions company 2017-2018

- Entire Branding and social media
- Reaching out to new clients and audiences to introduce A-solutions in the market

Reservations Manager - Seven Sisters Beirut 2015-2017

- Responsible for the entire Reservations & Hostess department procedures and processes
- Assist In Venue Setup on Theme nights or Events
- Responsible for the work schedule of Hostesses
- Review booked reservations and arrival reports daily
- Ensure that proper communication manners are maintained by the hostesses at all times
- Handles all guests' complaints
- Ensure adequate handling of repetitive guests and VIP guests

Real Estate Agent At Landlord Real Estate 2013-2015

Bartender at Several Outlets

EDUCATION BACKGROUND

London School of Business and Finance

*Online MBA in Marketing specified in Luxury Brand Management
2019-2021*

.American University of Science and Technology,SUNY program,an affiliate to the Empire State University of New York—(2016)

BA in Communications Art,Focus on Public Relations

Institut Moderne du Liban (2009- 2011) - baccalauréat

College LouiseWegmann(1999- 2009) - secondary school