

## **Wael MONZER**

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### **CAREER OBJECTIVE**

Seeking a position of an accountant with a challenging and rewarding position within a dynamic organization where I can contribute by applying and developing my skills and professional experience in the field of Accounting and Finance, and achieve success through accomplishment.

### **EDUCATION**

#### **2016 – Present**

Beirut, Lebanon

Lebanese University – Bir Hassan

Finance & Accounting TS<sub>1</sub>

#### **2012 – 2014**

Choueifat, Lebanon

Choueifat Career Center

Finance & Accounting BT3 Certificate

#### **2010 – 2011**

Choueifat, Lebanon

Choueifat Official School

Lebanese Brevet Certificate

### **PROFESSIONAL EXPERIENCE**

#### **03 July 2018 – 15 Oct. 2018**

Final Project: Working Report (3 Months)

Financial Studies for AI – Salameh Ceramica Company

(Budget, employee salaries, net profits, revenue and sales...)

#### **10 July 2017 – 15 Nov. 2017**

Beirut, Lebanon

Internship at Raouche Arjaan Rotana (4 Months)

Post: Income Auditor & costing cashier

##### Stores Section:

- Entering invoices on Rotana databases
- Checking invoices
- Monthly reports & transactions summary

##### Cashier Section:

- Money counting (cash/ check) for all clients' payment.
- Entering the details of counting into Excel for saving
- Daily deposit money into company's bank account
- Weekly reports

##### Auditor Section:

- Checking the online clients' reservations
- Summary & statistical reports.

#### **11 July 2016 – 16 Sept. 2016**

Beirut, Lebanon

Internship at Growe Horwath (2 Months)

Post: Junior Auditor

- Review company financial records, reports and other information to check for accuracy
- Audited financial records from previous years.

### **SKILLS**

- Top attention to detail and focus on making sure information systems are kept accurate and true.
- Excellent communication skills when writing reports.

### **LANGUAGES**

Arabic: Native; English: Excellent; French: Basics

### **INTERESTS**

Traveling & Fitness