



Nour I. Bou Hamdan

Assistant Director

Lebanese | English, Arabic

EDUCATION



American University of Science and Technology

2015 – 2019 | Beirut, Lebanon

Bachelor in Communication Arts | Radio/TV

Social Work

- ❖ Founder of “Tazakarou Organization”
- ❖ Media Management Course
- ❖ Leader of 23 members donation event in Tazakarou Organization

Profile

A versatile and professional director and editor actively looking to continue my career in an open, fast-growing and professional environment where ideas are shared and opportunities are seized. Possessing a strong desire to work on exciting and diverse projects that make a difference in people's lives. I find myself interested to go into editing and production world and abroad my knowledge I am committed to providing a high management & quality service delivery to every project I work on.

PROFESSIONAL EXPERIENCE



Assistant Director

June 2019 – October 2019 | AL Jadeed TV, Series Project, Lebanon

- Assist the director and “runs” the set
- Follow the script with the actors
- Keep production on schedule throughout the day
- Communicate the entire crew
- Maintain the safety and security of the staff and shot itself
- Estimate the duration for every scene
- Transfer the videos from the SSD cards to the laptop (DIT)



Social Media and graphics Coordinator

August 2018 –Present | Dar al Saqi, Lebanon, Tallet Al-Khayyat

- Implement and maintain online marketing strategies through social media
- Managing the social media pages especially Instagram
- Create videos for children's books



Freelancer Senior Projects – Art Director/ Editor

February 2018 –June 2019 | AUST, Lebanon, Ashrafieh

- Choose the clothes of the actors
- Decorate the scenes (props)
- Monitor the continuous shots



Internship

April 1, 2019 – June 1, 2019 | Radio Liban Libre– Lebanon | Assistant producer, Lebanon, Zouk Mosbeh

- Edit of live programs
- Edit of recorded programs
- Mix the music on live programs
- Write political, social, economic news

SKILLS



- Excellent communication and presentation skills
- Performance skills and a clear voice
- The ability to generate original ideas
- A personable and confident manner
- Good research and interviewing skills
- An awareness of media law
- The ability to take initiative and make quick decisions under pressure
- Team-working skills
- Creativity and problem-solving skills.



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Lebanon, Beirut

* References available under request