

ALAA KAISS

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DOB: 09-01-1997
Nationality: Lebanese



EDUCATION

High school diploma | Lycée Franco-Libanais Verdun, Beirut

SEPTEMBER 2000 – MAY 2015

French Baccalaureate (specialty physics – scientific Baccalaureate) Equivalent to A Level

BA of Business:

- Business and economy | Université de Bretagne Occidentale, Brest, France

SEPTEMBER 2016 – MARCH 2018

- Finance and Accounting | Institute of Business administration, Brest, France

SEPTEMBER 2018 – MARCH 2019



EXPERIENCE

Accounting Tutor | Université de Bretagne Occidentale

JANUARY 2018 – APRIL 2018

- Taught and helped first year students for the accounting course
- Aided students to pass their course by providing my own insights about the exercises related to the course

Manager | Shisha express and Mediterranean grill, Texas Houston, USA

APRIL 2018 – AUGUST 2018

- Led a Team
- Organized logistic work
- Analyzed best-selling items
- Submitted financial work

Internship | Central Bank of Lebanon

MAY 2019 – JULY 2019

- Internal Control
- Inspected payments due dates
- Audited bank reports
- Examined reports
- Audited clients reports



SKILLS

- Passionate about working in business
- Serious, motivated and responsible
- Fluent in Arabic, English and French
- Very ambitious
- Creative
- Hard-working



ACTIVITIES

I love reading, doing sports like running and swimming.

And above all that, I love dedicating some of my time to help others in need, by supporting my brother's NGO for cancer patients.