

# LYNN A. FATTOUH

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## Education

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### American University of Beirut (AUB), Lebanon

May 2016

- Bachelor Degree in Business Administration (BBA), Emphasis in Finance
- Placed on Dean's Honor List for the semester Spring 2015 and Fall 2015
- GPA: 81.48/100 (3.3/4)

### College Louise Wegmann (CLW), Lebanon

June 2013

- Lebanese Baccalaureate in Socio Economics

## Work Experience

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### EY (Ernst & Young), Lebanon: Senior Auditor, Assurance Service Line

Sep 2016 - Present

- Performed audit engagements under International Reporting Standards (IFRS)
- Conducted financial audit and internal control checks for several clients in diverse sectors including banking, retail, shipping, hospitality, holding companies and consolidations.
- Performed in-depth auditing procedures which include understanding of the business, the processes, investigating risks, mitigating controls as well as documenting and improving these processes in accordance with EY Global Audit Methodology and International Standards on Auditing (IAS)
- Performed overall analytical financial statement analysis
- Assisted in the leading the audit transformation and implementation of Data Analytics in the Beirut Office
- Coached new joiners in accounting and auditing matters and contributed actively to team projects and suggested solutions
- Completed several IFRS and IAS training sessions
- Built long term relationships with professionals and liaised with C-level executives on transaction flows, and financial reports delivery, given complex business conditions and tight deadlines.

### Bank MED, Lebanon: Part-Time Customer Service Representative

Jan 2016 – Mar 2016

- Conducted direct sales to consumers (Retail products and services)
- Attended an Anti-Money Laundering Program
- Assisted the branches in their daily banking activities (teller, customer service and operation support)

### Bank Audi, Lebanon: Intern

Jun 2015 -Jul 2015

- Placed orders of bonds, stocks, funds and forex on the system and sent confirmations once orders are executed
- Input transfers to the system with complete execution
- Assisted the investment team in the daily market update
- Understood products managed and sold by Audi Private Bank

## Certification and Awards

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### Certified Public Accountant (CPA) – Alaska Board of Accountancy

Present

*Successfully passed 2 out of 4 exams*

### Certificate of Outstanding Achievement from Suliman S. Olayan School of Business

May 2016

## Extra-Curricular Activities

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### American University of Beirut (AUB), Lebanon

- President of the Business Student Representative Council (SRC) Nov 2014 - Nov 2015
- Active Member of the Outdoors Social Media Team Feb 2014 - May 2015
- Active Member of the Business Student Society Sep 2013 - Jun 2016

### Explo at Yale University, United States

Jul 2012 - Jul 2012

- Took part of coeducational, academic, summer enrichment program
- Participated in West Haven Community House Service Project

### Aiserve

Jul 2010 - Mar 2013

- Participated in several cross-cultural exchanges in the EuroMed area with different countries (France and Norway)

## Skills

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Languages: Fluent in English, French, and Arabic

Computer: MS Office Suite (Microsoft Word, PowerPoint, Excel)

Soft Skills: Leadership, Interpersonal, Time management, Planning, Team work and Communication skills

*References: Available upon request*