



SANDRA BOGHOSSIAN

BBA Student

Student with over 3 years of experience across Projects Coordination, Paralegal Assistantship and Entrepreneurship with various multi-disciplinary fields ranging from Education, Innovation, and Sustainable Development.



CONTACT -----



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SKILLS & INTERESTS



Office ★★★★★

Member of 3 clubs

Secular | Feminist | Rotaract



Traveling



Hiking



Sports



LANGUAGES -----

Arabic ★★★★★

English ★★★★★

French ★★★★★

Armenian ★★



SELF INITIATIVES ---

NGO "Ketfe bi ketfak":
2020 Volunteer

Hult Prize Competition
2018 Creation of the startup "STUB"



EXPERIENCES -----

Intern

Cedar Mundi
2019 (5 months)

- ✓ Accounting work - coordinated the purchases and expenses of the venture capital, handled daily expenses, drafted budgetary documents
- ✓ Paralegal assistant work - drafted of documents to high profile clients (i.e. Riad Salame") and conducted legal research
- ✓ Administrative work - maintained and organized files, calling clients and partners, assisted to daily meetings.
- ✓ Entrepreneurship work - conducted startups research, attended and participated in the pitches

Campus Director

Hult Prize Competition
2019 - 1 year

- ✓ Ambassador of the Hult Prize Competition - promoted Hult Prize, been the main contact of the CSS-USJ Campus
- ✓ Organized & Managed the event - formed teams, assisted the different projects, collaborated with the administration of the school and the other campus Director

Intern

Deloitte
2017 (short term)

- ✓ Winner of the entrepreneurial contest of INJAZ Berytech in partnership with Deloitte resulting in a short term internship
- ✓ Rotation in the different departments of Deloitte

Hostess

Recruitment companies & USJ
2016 - 2019

- ✓ Hostess for all kind of events ranging from wedding to conferences
- ✓ BMW ambassador at ABC Department Store



EDUCATION -----

BBA Student
USJ, Lebanon
2019 - Current

Law Student
USJ, Lebanon
2017-2019

GLFL, Lebanon
2016

- Faculty of business and management - Completed 2 semesters. GPA 4.5/5
- Faculty of law and political science - Completed 4 semesters
- Scientific Baccalaureate with mention