



MIRA KANSO

CONTACT

TEL: +961 70019602

MAIL: mirakanso000@gmail.com

ADDRESS: SODECO, BEIRUT,
LEBANON

INTERESTS

GENDER AND EQUALITY

HUMAN RIGHTS

POETRY

ART

READING

CULTURE AND MYTHOLOGY

PROFIL

I am a fresh business graduate with strong interpersonal skills, highly creative and motivated to acquire new skills in the marketing and communication field for continuous improvement.

EXPERIENCE

WAITRESS

CAFE YOUNES | 05/2021-11/2021

- Assist customers with making menu choices in an informative, friendly, service-oriented manner.

ACCOUNTING INTERN

SOCIETE GENERAL DE BANQUE AU LIBAN SAL | 07/2020-08/2020

- Shadowing the accounting clerk.
- Assisting with research, filing, data entry, and maintaining accurate financial records.
- Assist clients with their account related operations.

EDUCATION

BACHELOR IN BUSINESS AND MANAGEMENT.

SAINT JOSEPH UNIVERSITY | 2018-2021

COLLEGE NOTRE DAMES DES FRERES

2004-2018

CERTIFICATES

THE FUNDAMENTALS OF DIGITAL MARKETING

Online certification by Google Digital Garage.

- SEO & SEM
- Email marketing
- Display advertising

CONTENT MARKETING BY HUBSPOT ACADEMY

- Content gap analysis
- Building a promotional plan
- Growth Marketing

SOCIAL MEDIA MARKETING BY HUBSPOT ACADEMY

- Social media strategy.
- The basics of social media content
- Extending your reach on social media

SKILLS

PERSONAL SKILLS

- Fast learner.
- Research and organisational skills.
- Attention to details.
- Team Oriented.

IT SKILLS

Proficiency in:

- Microsoft office 360
- Google spreadsheet
- Photoshop and Canva

LANGUAGES

ARABIC: NATIVE LANGUAGE

FRENCH : DELF LEVEL B2

ENGLISH: TOEIC SCORE 890-CAMBRIDGE B2