# Yara EL Abiad

I am a Business and Management recent graduate, passionate about social media and smart sales techniques. I enjoy working on projects and track their evolution. Seeing a project succeed gets me so excited!

My positivity is contagious and you will never see me without a smile. Currently seeking a position in Marketing where i can learn the best techniques and grow to my highest self.



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## **EDUCATION**

2016-2019 BS in Business and Management

Saint Joseph University Of Beirut - USJ

2002–2016 Lebanese Baccalaureate in Economy

College Elysee

## **SKILLS**

#### **Beginner**

Photoshop InDesign Premiere Pro

#### **Advanced**

Microsoft Excel Microsoft Word Microsoft Power Point Canva

## Soft Skills

Communication Creativity Problem Solving **Detail-Oriented** Willingness to learn Time Management Team Work

## CERTIFICATIONS

- **Zumba Instructor**
- Personal Trainer (Certification Level Four) -**Inspire Fitness Academy**
- Google Ads (Search, Display, Video,

Apps, Shopping) - Google Digital Academy

- Social Media Marketing Hubspot Academy
- **Content Marketing Hubspot Academy**
- **Email Marketing Hubspot Academy**
- **Inbound Marketing Hubspot Academy**

# ADDITIONAL ACTIVITIES

- Volunteer at Order Of Malta Lebanon
- Volunteer at Food Blessed
- **USJ** Cheerleading Team

#### LANGUAGES

English (Proficient)

French (Native)

Arabic (Native)

# WORK EXPERIENCE

## **SELF IMPROVING (February 2020 until Present)**

# Digital Marketing Officer/ iMultichannel (October 2020 to January 2021)

- Develop and implement marketing strategies across different Marketing channels, including Social Media, SEM, SEO, Content and Email Marketing
- Track and improve KPIs.

# Accounting and Finance Intern / ALEF Act For Human Rights (December 2019)

- Managing and organising invoices, reports and documents.
- Accurately entering and updating data into a software program, witnessed the preparation of annual and monthly budgets, the completion of the year-end analysis and coordination with internal, external auditors and banks.
- Was congratulated for my attention to details.

# Sales Promoter / Les Presentables Agency (May-October 2019)

Demonstrating products, engaging with customers, assisting them in finding the suitable product among the selection.

## Banking Intern / Byblos Bank (July 2018)

- Handling basic customer financial transactions.
- Recommending and selling banking services and products to clients and tracking their satisfaction rate through surveys.

# Real Estate Sales and Marketing Intern / Platinum Real Estate (June 2018)

- Promoting sales of properties through ads, emails, SMS and measuring their performance.
- Scheduling appointments and presentations with prospective clients, accompanied them during visits of property and helped them with their choices based on their needs and budget.