

HASSAN KHALIFE

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EDUCATION

University of Michigan – Flint, MI

May 2017 Masters of Business Administration (MBA)

New Jersey Institute of Technology – Newark, NJ

May 2012 Masters of Science in Biomedical Engineering

American University of Science and Technology – Beirut

June 2010 Bachelors of Science in computer and communication Engineering with a minor in Biomedical Engineering

CERTIFICATIONS

- Aircraft weight and balance - advanced certificate valid till March 21, 2022
- LDP/Horizon weight and Balance certificate valid till March 28, 2022
- Airside safety Operations valid till April 2, 2022
- Safety Management System – Basic valid till March 31, 2022.
- Project Management Professional (PMP) course from the American University of Beirut (AUB)

EXPERIENCE

Lebanese Air transport | Beirut – Lebanon

Turnaround Ramp coordinator February 2019 – Present

- Airside aircraft activity control and management
- Aircraft loading and balance maintenance
- Load sheet preparation for captain
- Safety assurance around aircraft

The Little Engineer International | Beirut – Lebanon

Training and program development manager January 2018 – January 2019

- CSR program management
- Staff training and workshop planning

University of Michigan | Flint, MI

Graduate Student Research Assistant September 2015 – July 2017

- Vicon motion tracking system integration and synching with Noraxon EMG system
- Biomechanical data collection and management
- Matlab biomechanical data analysis software coding
- Experiment design and data analysis

Genesee Early College | Flint, MI

Science Teacher Assistant and Robotics club mentor December 2015 – June 2017

- Material preparation and delivery
- Lab preparation and delivery
- Exam preparation and grading
- Robotics club mentor and facilitator

The Little Engineer International | Beirut - Lebanon

Operations manager and curriculum developer February 2010 – January 2015

- AIRBUS and The Little Engineer's partnership communication and account manager
- AIRBUS Robotics workshop developer and presenter
- Sales target setting and KPI analysis
- Created new courses and Workshops in robotics and renewable energy for a K-12 Curriculum
- Delivered several courses in robotics for students aged 13 to 18 in different schools and universities across Lebanon
- Managed several centers and audited their financials
- HR and monthly salaries calculation
- Staff technical training and certification
- Resolved any handled service problem reported by customers

SKILLS

- Soft skills:
Time Management, Problem Solving, Team Player and Leader, Work under pressure, Work Ethically, Detail and Results Oriented, Good Communication Skills, and Flexible.
- Computer Skills:
NXT-G and EV3, MATLAB, LABVIEW, ProE CAD design, C++, Java, MS Office.

LANGUAGES

Read, Write and speak fluently Arabic, English, and French.