



Rawan Nemer

CONTACT

New Rawda, Abdo
Farajallah's Building, 1st
Floor

rwnnmr@gmail.com
961-71-040554

OBJECTIVE

Seeking an HR position where extensive experience will be further developed and utilized.

WORK EXPERIENCE

ABC Lebanon

September 2018 — March 2020

Brand Representative

- Formulating fruitful business development strategies to ensure long-term success.
- Lead a team of sales associates towards effective collaboration and attainment of goals.
- Assessing applicants' relevant knowledge, skills, soft skills, experience and aptitudes during the trial period and filtering them for casual position.
- Onboard new employees in order to become fully integrated.
- Promote company's reputation as "best place to work".
- Performed general office duties and administrative tasks.
- Setting standards and objectives for different stores and departments.
- Optimizing and overseeing operations to ensure efficiency.
- Organize the weekly schedule including leaves, attendance and time sheets.
- Responsible for selecting new champions, updating the rules and regulations, and the weekly trade report.

ABC Lebanon

March 2015 — August 2018

Sales Associate

- Ensuring high levels of customer satisfaction through excellent sales service.
- Maintaining outstanding store condition and visual merchandising standards.
- Assists with the sales process by maintaining a fully stocked store.
- Assists the Brand Representative in reports, projects and training delivered.

Halim Library

June 2014 — February 2015

Sales & Cashier

QUALIFICATIONS

- Champion, ABC Lebanon
- Certified Retail Basic Analysis, ABC Lebanon
- Certified Career building and communication skills ThinkHr Beirut Lebanon
- Customer Service training ABC Lebanon
- Effective Communication training ABC Lebanon
- Selling Techniques training ABC Lebanon
- Shoplifting training, ABC Lebanon
- Entrepreneurs de Demain, USJ

EDUCATION

B Sc. (Human Resource Management)

Sagesse University

September 2015 — May 2020

Baccalaureat Technique- Comptabilite &
Informatique

Institut Technique Superieur Des Soeur des Saints-Coeur

July 2012 — May 2013

REFERENCES

References available upon request.