



Rachel Tarabay

Tarabayrachel@gmail.com +9613655786 Hazmieh, Lebanon

ABOUT ME

A highly ambitious candidate that is eager to explore a world of knowledge and acquire new skills. Seeking to improve my high adaptability, time management, communication skills and more.

EDUCATION

American University of Beirut (2017-2021)

Political Studies (Distinction)
Public Administration emphasis in
Management (Distinction)

University of Pennsylvania

Specialization in Business Analytics

COMPUTER SKILLS

Microsoft Office
(Word, Excel, Access, PowerPoint) ● ● ● ● ●

HTML ● ● ● ● ●

Photoshop ● ● ● ● ●

WordPress ● ● ● ● ●

PERSONAL SKILLS

Leadership ● ● ● ● ●

Management ● ● ● ● ●

Work well
under pressure ● ● ● ● ●

LANGUAGES

English ● ● ● ● ●

Arabic ● ● ● ● ●

WORK

Political Pen 2019-2020

Team Leader and Social Media Coordinator:

- Managed the Social Media Team in order to ensure that all tasks were fulfilled on a day-to-day basis.
- Created Content for the Website and Instagram page.

Lebanese Parliament Fall (2019)

Intern for His Excellency, MP Hadi Aboul Hosn:

- Worked on Extensive research for a draft law to replace current law for Social Security in Lebanon.

Edge Communications Winter 2018, 2019

Intern:

- Provided assistance in managing an event for Huawei.

EXTRACURRICULAR ACTIVITIES

- Lebanese Red Cross First Aider
- President of AUB Communication Club
- Member of Rotaract de Beyrouth
- Member of UNDP Youth Leadership Program
- Sub-team Leader of Clubs AUB OUTDOORS
- USFC Candidate Student Elections
- Member of AUB Book Club
- Traveling Team for AUB Model United Nations Club

AWARDS

- **Best Delegate Award – National Model United Nations**
- **Outstanding Delegation Award – National Model United Nations**
- **Model United Nations Turkey – Honorable Mention Award.**
- **AUBMUN – 4 Diplomacy Awards.**
- **Harvard Model Congress – Honorable Mention Award.**