

Paola Ghadieh

Address: Achrafieh - Beirut, Lebanon

Marital Status: Single

Date of Birth: 29/06/1995

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OBJECTIVE

I am seeking a career at a progressive company that offers high professional experience, skills developing and possibility to utilize my knowledge to assist in reaching company's goals and objectives.

EDUCATION

BA in Journalism & Electronic Media

Notre Dame University, Lebanon

February 2015 - Present

Baccalaureate in Economics

Sainte Famille Maronite Tripoli

September 2012 – May 2013

SKILLS

• Computer skills

- WordPress
- Adobe Premiere Pro
- Trelby (Scriptwriting)
- Microsoft Office (PowerPoint, Word, Excel)

• Personal Skills

- Excellent presentation, written and oral communication skills
- Great interpersonal skills and ability to work in teams
- Fluent in English and Arabic
- Proficient in French
- Critical thinking and problem solving

EXPERIENCE

Website

Journalist

Writing news and articles and publishing them on the website.

Wrote several **sports** articles.

April 2017– Present

NBN TV STATION

Intern

Assisted in editing VT's

March 2019 – April 2019

Dean's Assistant
University of Balamand

September 2013- January 2015

EXTRA-CURRICULAR ACTIVITIES AND HOBBIES

- Events Coordinator July 2016-July 2019
- Media Coordinator July 2019 - Present

REFERENCES

- References upon request