

Wissam Al Gharib  
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## SUMMARY

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Seeking a full time position in the field of Business, Management, or Human resource management.

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## EDUCATION

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**Lebanese American University** June, 2020  
*Beirut, Lebanon*  
Bachelor's Science in Business studies  
Emphasis: Management **CGPA: 3.42/4** (with Honors)

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## EXPERIENCE

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**Summer Intern** July, 2019  
***Central Bank of Lebanon - Alley, Lebanon***  
Gained an overview about the departments and the function of each.  
Learned more about how the central bank communicates with other commercial banks in Lebanon as well as international banks.

**Rotational Intern** June, 2019  
***Middle East Airlines - Beirut, Lebanon***  
Rotated in the majority of the departments including Finance, Commercial and Inflight services.  
Grasped the importance of management especially once it comes to communicating between the departments and monitoring each.

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## WORKSHOPS

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Maharat min Google Fundamentals of Digital Marketing Oct, 2020  
Customer service by World Food Programme Aug, 2019  
Product, Health, Personal Hygiene Safety by World Food Programme May, 2019

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## COMPUTER SKILLS & LANGUAGES

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Microsoft office Excel, Word and PowerPoint.  
Fluent in spoken and written English and Arabic.

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## EXTRACURRICUAL

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Member at the civic welfare club, LAU - Beirut, Lebanon

Sept - May, 2018

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## PROJECTS

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- Course: Family Business and Entrepreneurship  
Project: "Organic Clothing"  
Role: Business Development  
In that course, we were required to develop a new business idea, a startup business that had to be 100% innovative/new in the market. My friend and I decided to focus on the clothing industry to create new innovative products in that industry. We focused on producing and selling organic products that are made without the use of any harmful chemicals.
- Course: Information Technology Management  
Project: "Analyzing Wilco PM and solving its problems"  
Role: Business Analyst  
In that course, we had to contact a company and find any problem or obstacle the company is facing mainly in something related to technology such as software, programs, database, CRM, ERP etc. My teammate and I contacted Wilco PM and we found out that they do have their own systems and programs, but we discovered that they did have neither an ERP system nor an artificial intelligent system. So, we advised the company to buy and use both systems ERP and artificial intelligent after describing in detail the role, functions, and benefits of each.
- Course: Project Management  
Project: "Electrical bikes at Beirut"  
Role: Project Manager  
In that course we had to develop a project from A to Z. My teammate and I decided to buy electric bikes from UK and rent them here in Lebanon, specifically Beirut by charging our customers according to the hours consumed. We developed a RACI matrix, risk analysis, organizational chart, budgeting, market analysis, financing, break-even, marketing campaigns and scheduling in order to have a clear idea about the path of the project and about the future destination of it. Our project was one of the best in our class and the professor gave us an A on that project since it was very clear, organized, and well-developed.
- Course: Operations and Production Management  
Project: "McDonald's Success"  
Role: Researcher / Business Analyst  
In the Operations and Production Management course, my teammates and I did a well-developed research report about McDonalds in order to know how they apply lean management, Just in Time, Stock management, Logistics, Quality Control, Inventory Management, and Supply Chain Management. We were capable to fully understand each of the

aforementioned strategies and to know how they are really applied in the real world and mainly in all types of business companies.