

Youssef Daouk

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EDUCATION

American University of Beirut (AUB), Beirut, Lebanon

September 2019 – Present

Master in Business Analytics

Expected graduation: August 2020

Lebanese American University (LAU), Beirut, Lebanon

September 2016 – June 2019

Bachelor in Business Administration - Emphasis in **Information System Management (ITM)**

GPA: 3.67/4 – LAU Honor's Program – with Distinction

International College (IC), Beirut, Lebanon

June 2016

Lebanese Baccalaureate

EXPERIENCE

Empowerment Through Integration (ETI)

July 2019

Logistic Coordinator

- Organized a 20-day camp to train visually impaired individuals members on how to go about doing their daily tasks without any assistance (i.e. walking up the stairs, cooking, picking colors...)
- Accompanied 90 individuals and trained 50 members ranging from 5-6 year old to 27 year old

Crave Home (*A Lebanese startup that delivers homemade dishes to customers on demand*)

December 2018 – January 2019

Database Management Intern

- Worked on the collected sales, customers, and chefs datasets to generate insights to help the optimization of the processes
- Performed data cleaning (date time series, dropping null values to gain relevant insights), data visualizations (total order amount per chefs, order type...)

Jazeera Club

March 2018 – July 2018

Swimming Instructor

PROJECTS

System Analysis for KYPRO (*A Lebanese family owned company that sells refrigerators and appliances*)

- Created a database, and used case diagrams to analyze the flow of data within the company and ensure data integrity as well as data confidentiality using Microsoft Access, SQL, Visio and other tools
- Optimized the flow of information between the departments and resulted in 0 mistakes while showing live data

Capsim

- Managed along 4 other team members a virtual company's products in order to gain market share and profit against other worldwide teams.

Enterprise Resource Planning (ERP)

- Managed the distribution channels and resources of a German company that sells bicycles.

EXTRACURRICULAR ACTIVITIES

Dar Al Rahme

December 2017

Volunteer

- Provided the elderly with food and entertainment

LAU Track and Field

2016 – 2018

- Varsity team member

G NGO

November 2013 – July 2016

Volunteer

- Managed projects and supported in event planning and organization (Planned Earth day alongside the organization coordinators; logistics, personnel, tasks assignment)
- Performed field work, helped in managing and conducting the events such as earth day, in-marathon events.

Makhzoumi Foundation

August 2010 – July 2012

- Provided and distributed food to the poor and to the elderly

Lebanese Gymnastics Championship

October 2007 – October 2010

Participant

- Won 2nd place twice and 3rd place once

SKILLS

Computer skills: Python, R, Tableau, Visual Basic, SQL, and Microsoft (Word, Excel, Access...)

Languages: Fluent in Arabic and English; Professional working proficiency in French