

Yara Medawar

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Education

- May 2020: **Notre Dame University, Lebanon**
Master degree of Science in Civil Engineering with concentration in Project Management
MSc. Thesis: "Life Cycle Cost Analysis: a Decision for Public Procurement Award"
- February 2015: **Notre Dame University, Lebanon**
Bachelor degree in Civil Engineering
- June 2010: **College Saint Joseph Antoura, Lebanon**
Lebanese Baccalaureate in General Sciences

Experience

- **August 2017 – May 2020**
Project Consulting and Managing, Procurement Department, Lebanon
Project Manager – Tender and Bidding
 - Oversee the tenders process from the pre-qualification stage through to the final bid submission, award of contract and engagement close out.
 - Ensure all technical, commercial and contractual correspondence with suppliers are efficiently addressed and closed out.
 - Plan, direct, supervise and control the packaging of bids to ensure that all relevant documentations for bid submission are complete and accurate.
 - Identify gaps, find solutions and develop strategies while conforming to customer requirements in order to secure winning bid.
 - Submit the completed bid to the client, on time and within budget and oversee the internal and external interfaces during tender execution.
 - Cooperate with other companies, departments, subcontractors / joint bidders, client / Public Relations, to ensure workflow of the bidding process.
 - Represent the company in development and negotiations with clients, government agencies and subcontractors.
 - Act as the company's contact person for the customer during the whole bidding process.
 - Serve as Company Representative in deliberations, seminars and exhibitions.
- **January 2012 – Present**
Private tutoring (Mathematics and Physics), Lebanon
- **February 2016 – June 2018**
Department of Civil and Environmental Engineering at Notre Dame University, Lebanon
Graduate Teaching Assistant
 - Taught the following courses to Bachelor Level Engineering students:
 - Environmental Engineering Lab (Spring 2017, Spring 2018)

- Hydraulics Laboratory (Spring 2016)
- Engineering Graphics (Spring 2016, Fall 2016)
- Mechanics of Materials Laboratory (Fall 2017)
- Problem solving Statics (Spring 2018)
- **March 2017 - April 2017**
Trainee at Federal Bank of Lebanon S.A.L, Lebanon
 - Assist in opening of accounts, cash withdrawals, cash deposits, transfers and loans
 - Help in Letter of guarantee (LG) and Letter of credit (LC) entries and fill the forms.
- **July 2014 - September 2014**
Trainee at Dar Al-Handasah (Shair and Partner), Lebanon
 - Design of Nigeria Bridge according to AASHTO 2002 Using CSI Bridge
 - Design of King Abdullah Financial District according to ACI codes using ETBAS
 - Submit daily reports on detailed calculation and results pertaining to engineering projects
- **July 2011 - October 2011**
Trainee at Mouawad-Edde Project and Sfeir office, Lebanon
 - Daily Site inspection (Rafts, Slabs, columns, beams, spacing)
 - Field plane surveying, location survey and route surveying
 - Pouring and smoothing concrete blinding
 - Detailed Bar Bending schedule, Shop drawings and BOQ

Publications and Other Activities

Publications:

- Jawad, D., Medawar, Y., & Ghanimeh, S. (2018). Framework for Conducting Life Cycle Cost Analysis for Infrastructure Facilities. ASCE India Conference 2017 on Urbanization Challenges in Emerging Economies (pp. 450-461). American Society of Civil Engineers (ASCE)
- Medawar, Y., Abou Khalil, C., and Ghanimeh, S. AMMONIA INHIBITION AND RECOVERY POTENTIAL IN ANAEROBIC DIGESTERS: A REVIEW, accepted for presentation at the A&WMA's 110th Annual Conference & Exhibition in Pittsburgh, Pennsylvania. June 5-8, 2017

Other Activities:

- Participated in the Lebanese Red Cross training and obtained a First Aid certification
- Leader in Scout de l'Indépendance, Ajaltoun, Lebanon
- Scout Commissioner of the "Cubs" - Scout de Indépendance

Skills

- **LANGUAGES:** Fluent in English, Arabic and French.
- **COMPUTER SKILLS:** Microsoft Office (Word, PowerPoint, Excel), MS Project, AutoCAD, Civil 3D, Plaxis, SAP2000, ETABS, CSI Bridge, GIS, EPANET.
- **SOFT SKILLS:** Critical Thinking, Communication, Team-Player, Organizational, Public Speaking.
- **TECHNICAL SKILLS:** Surveying, Data Analysis, Reporting, Monitoring, Project Management.