

TATIANA THOUMY

26 YEARS, LEBANESE

† BEIRUT, LEBANON ☎ +961 76 35 8810

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○ COMPUTER SKILLS ○

Microsoft Office MSSQL
Visual Studio Code
Asana
Jira
Power BI
WordPress
C++, HTML5, CSS, PHP,
Java, .NET, JavaScript,
SQL, Linux

○ SOFT SKILLS ○

Working under pressure.
Attention to details.
Problem-solving.
Time management.
Leadership.

○ LANGUAGES ○

Arabic: Native
English: Fluent
French: Fluent

○ HOBBIES & ACTIVITIES ○

"Association des Guides du Liban"

Scouting Member

Commissionner

2020 - Present

Chieftaine

2016 - 2020

Scouting Member

2004 - Present



PROFILE



An enterprising MIS graduate, with over four years of project management experience, boasting strong communication, problem-solving, and leadership abilities. Proficient in collaborative environments, I am now seeking opportunities as a business application specialist, data or business analyst to leverage my existing expertise while further



WORK EXPERIENCE



DeafCat Studios Beirut, Mar Takla, Hazmieh, Byout Al Zobbat Sector 6, Road 44, Building 16.

Account Director

January 2022 – Present.

- Foster and sustain robust client connections.
- Supervise the implementation of client projects, guaranteeing timely delivery, adherence to budget constraint, and meeting client's expectations.
- Manage a team of five staff members, offering guidance, and assistance to meet company goals.
- Foster a collaborative and positive working environment.

IT & Account Manager

August 2020 – February 2022.

- Organized and developed various projects, controlled project activities and scopes, and managed adherence to schedule.
- Communicated with clients to identify and define requirements, scopes, and objectives.
- Planned and executed IT projects, ensuring timely and within budget delivery.
- Developed and revamped many websites on WordPress.
- Configured and managing DNS servers and hosting servers for websites.
- Identified organizational IT requirements, oversee computer systems, network maintenance.

Risk Management Courtage d'Assurance s.a.l. Beirut, Martyrs Square, UFA Assurance Building.

MIS Intern

June 2018 – August 2018.

- Analyzed, designed, and developed Databases on MSSQL and insured a connection with applications BI.
- Worked with ERP security measures, analyzed and communicated with suppliers regarding system requests.
- Practiced advanced reporting using Excel and BusinessObjects.
- Ensured Databases operated efficiently and maintained access to users.



EDUCATION



Université La Sagesse, Beirut Lebanon

MBA in MIAGE with the collaboration of Université Paris de Bordeaux

Cumulative GPA 3.31/4

2021 – 2024

Université La Sagesse, Beirut Lebanon

BA in MIS

Cumulative GPA 3/4

2017 – 2020