



Ali Mohammad Hammoud  
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Profile	<ul style="list-style-type: none"><li>• Nationality: Lebanese</li><li>• Date of birth: 2-Jan-1995</li><li>• Marital Status: Single</li></ul>
Education	<div>Masters (M2 Research) in Accounting &amp; Finance, <span>2015-2017</span> Lebanese University LU, Graduated: 2017</div> <div>B.A. Degree in Banking &amp; Finance, <span>2012-2015</span> Lebanese University LU, Graduated: 2015</div>

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## Experience

**Accounting & Finance** officer at **Beirut Holding**, March-2020/ Present time

- Processing and documenting daily financial transactions and records.
- Analyzing and preparing periodic and timely financial reports.
- Coordinate with suppliers for AP cycle & follow up with clients for AR .
- Providing and maintaining all supporting documents and payments for tax and NSSF.

Junior **Internal Auditor** at **JTB Bank, Jammal Trust Bank S.A.L.**, Dec-2017/ Feb-2020

- Auditing management financial activities and performance.
- Conducting assessments on accounting records and supporting documents.
- Conducting financial and operational audit engagements on departments and branches.
- Follow up management responses on issues and irregularities.
- Stating recommendations upon improving management operations and financial effectiveness and efficiency.

**Accountant Trainee** at **MEA, Middle East Airlines**, 1-Aug/ 31-August 2016

- Preparing Balance Sheets and Journal Entries for daily Transactions
- Sending monthly sales and Financial Reports
- Out billing other airlines companies & updating Exchange rates
- Refunding Tickets and Receiving CC records & Cash Drops after daily flights
- Reviewing Prices & Transferring payments by A/P Units to Airline's Suppliers.

Internship at **SGBL Bank, Societe Generale De Banque Au Liban, Teller & CCP**

*1-Sep/30-Sep 2015*

- Open and close cash registers
- Providing necessary assistance to Clients ( Making Deposits , Withdrawing Cheques, Checking Interests, Transferring Money )
- Opening Accounts, Promoting Financial Products & Services
- Granting & Following up Loans

**Accountant Trainee at InterContinental Phoenicia Beirut Hotel,**

*13-July/ 14-August 2015*

- Enrolled with a Complete Training Program at all different Units
- Receiving Unit, Purchasing Unit
- Account Payable Unit, Account Receivable Unit
- Income & Audit Unit, Cost Control Unit
- Certificated by Learning & Developing Department

Internship at **Banque Du Liban, Central Bank, Head Office Beirut.**

*21-July/ 21-August 2014*

- Completed a training program at all the different departments
- Certificate of Training from The Training & Development Department

## Other Experience

**Captain at InterContinental Phoenicia Beirut Hotel, F&B Department.**

*August 2013 /Nov 2017*

- Open and close cash registers
- Handling incoming voice calls
- Providing necessary assistance to customers (placing orders, inquiries, complaints, etc...)
- Dispatching orders
- Taking Reservations

Volunteer **sport coach**, at **GAME Lebanon** NGO.

*Jan-2018 / Present time*

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### Computer Skills

- Microsoft Office : Word, PowerPoint and Excel
- Internet

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### Languages

- English : Good in Oral and Writing
- Arabic : Native language

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### Hobbies

- Piano
- Marathon
- Swimming
- Football

References & certificates are available upon request