

**Personal Information:**

**Name** : Mohammad M. Hamad  
**Date of Birth** : June 17, 1985  
**Proposed Position:** Project Director  
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**Objective**

To work in a dynamic environment where I will use my expertise in both cost management and field operations to manage co-workers and equipment while strictly adhering to safety and quality standards. Ensure that all projects are delivered on-time, within scope and within budget ,and manage the relationship with the client and all contractors. Meet with Contractors to take detailed ordering briefs and clarify specific requirements of each project.

**Key Qualifications:**

As a Project Director, he will be responsible to all construction matters with tight coordination with Resident Contractor / Subcontractor and the Client.

Over 10 years of experience in the field of Geotechnical and Construction supervision and project directing. He is also specialized in shaft construction using sheet piles, reinforced cast-in-situ piles, micro-piles, soldier I shaped beams, and etc...; he acquired an extensive experience in concrete repair works (shotcreting consolidation, high-pressure grouting), application of the water proofing products. He is up-to-date in following up of new development and techniques related to construction, Excavation, Piling and deep foundation.

**Education:** [2004 - 2009] Beirut Arab University  
B.S. in Engineering.

**Computer and communication Skills**

A strong technical experience in the following areas:

- Microsoft Office, Internet Skills
- Operating Systems: WINDOWS(XP, service pack2,service pack3,VISTA,Windows 7)
- AutoCAD, Wallap, Photo Shop.
- MATLAB, Primavera, and Microsoft Project.
- Database design and analysis
- Microsoft Visio.

## **Abilities:**

- Hardworking in construction and its related fields.
- Expert in the field of Geotechnical such as: deep excavations, deep foundation, anchors, diaphragm wall, shotcrete, and piles.
- Extremely reliable, considerate, and organized
- Skilled at evaluating options and generating solutions
- Team and individual work
- Comfortable working with all personality types
- Fluent in Spoken and written Arabic and English, French (Basic).

## **Employment Record:**

**1/8/2010-Current      Project Director:** at MGM construction. Responsible for data entry, accounts payable, payroll, grant report entry, managing the organizations HR, Working with the management team, policies and practices, also interact with the Board of Directors.

### **Responsibilities:**

- Improve the operational systems, processes and policies in support of organizations mission -- specifically, support better management reporting, information flow and management, business process and organizational planning.
- Preparing shop-drawings and BOQs for the projects.
- Play a significant role in long-term planning, including an initiative geared toward operational excellence.
- Invoicing to funding sources, including calculation of completed units of service.
- Payroll management, including tabulation of accrued employee benefits.
- Regular meetings with Executive Director around fiscal planning.

**Projects worked on during this period:** -( Large scale Project such as: Achrafieh Eden rose Residential building, Titan Furn El Chebbak, HAMRA Sadat Lot#1505 and Lot#955, VERMELHO lot#896, Spot Mall Chouifat, Ras Beirut 1442, Palacio, Ministry of Public Health, Beirut Square Trade II, Aley Lot#222, Tayouneh Mall, Vi-Verdun and Bhamdoun main Road)

-(Medium scale Projects Ashrafieh Nest One, Mar Elias Tower 3006, Batrakieh 482-Tower, Faqra Club, Church Chiah 665, Faqra / Souhail Dagher, Beit Mery Lot 7500, ElQomam Road Saninne, Baabdat Villa Aoun and TRILLIUM)

**1/7/2010-2012      Project Coordinator** at **IDEAL DEVELOPMENT** (Project Management Company) which manage projects inside Lebanon (Palacio and Ras Beirut 1442) and outside (Georgia Mall). In addition, **Project Manager** (Geotechnical Engineer) at **MGM** for **RAS BEIRUT 1442**, and **PALACIO** projects in Verdun, Beirut.

**8/2/2010 – 30/6/2010      Project Engineer** at **International Piling Group** in charge at **Plus Towers** project in BCD area, and **LOT 178** next Fouad Chehab Bridge) Responsible for large scale projects (execution of foundation piles, shoring piles, anchors and bracing systems).

**15/8/2009 – 7/2/2010      Quality Controller** at **Geneco** Company (Marina Underground Car Park)

**8/2008 - 30/4/2009      Practice as site Engineer** (Construction Works) on Various Projects in the Beirut with **AKK Company**.