

CV Ahmad Khalil al Halabi

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Employment:

Nov 2017 – Present time

Senior Producer

Al Rayyan Satellite Channel & AlRayyan al Kadim

Al Rayyan TV is an Arabic satellite television channel that focuses on Qatari culture and national identity, as for the tasks, I produced daily shows, weekly shows, magazines, documentaries, special coverages.

Main tasks at Al Rayyan TV:

- Planning and executing daily show Tarahib, and the weekly economy show
- Managed team, selected topics, assigned staff writers and segment producers/directors, edited and approved final scripts.
- Managing running orders.
- Executed from control room.
- Responsible for the content of the shows
- Propose new segments
- Contacting outsource service providers for live and recorded reports worldwide.
- Monitored wires, liaised with Assignment Desk and reporters.
- Overseeing program budgets
- Worked closely with the creative team to come up with new ideas for the looks of new and ongoing shows

AL Rayyan al Kadim Channel, is the archive version of Al Rayyan TV, where it is focused on broadcasting archive materials and historical videos from Qatar, GCC and the Arab countries, currently leading 10-person team of producers and video editors and managing a day-to-day production for new materials received from the archives and library department with responsibility for creative vision and technical details.

Main tasks at Al Rayyan Al Kadim:

- Supervise all the production aspects for the shows.
- Distribute the tasks on the producers, and video editors
- Overseeing program budgets

Feb 2012 – Nov 2017

Producer

Al Rayyan Satellite Channel

As a producer for Al Rayyan TV, I worked for the daily show “Tarahib”.

Tarahib discusses the main events in the State of Qatar, and it delivers a variety of topics (social, cultural, historical, medical and much more). In addition to the daily show, I handled main coverages happening around the year, locally and internationally.

Nov 2009 – Sep 2011

Producer – Studio 24 (One-hour News Program)

Future News Channel - Lebanon

Studio 24 is a news magazine that covers top local and regional events. The program is modeled to combine in-depth analysis with fast paced reporting in an insightful and irreverent manner.

My main tasks were: Supervise the production of all segments. Develop story ideas, assign stories, edit scripts, provide guidance and write introductions and headlines. Responsible of maintaining the format of the show and abide by the editorial guidelines set by Supervisor and Executive Producer. Writing promo scripts and assisting in producing news promo. Help in editing using avid cutter.

Oct 2008 – Sep 2011

Assistant Producer – Studio 24 (News Program)

Future News Channel - Lebanon

As an assistant producer my main tasks were: Ensure the Rundown is ready to air. Supervise all technical aspects of the show and make sure all items and segments are in broadcast format before deadline by working closely with Producer, Writers, and Reporter. Produce headlines, coming ups, and required graphics. Check all items for broadcast quality. Assist in producing occasional promos. Liaise with assignment desk for interview booking. Arrange outdoor news coverage and interviews with political and business key figures, when required.

Dec 2007 – Sep 2011

News Production Assistant

Future News Channel – Lebanon

Assisting in producing Armenian, French, and English news bulletins. Editor Assistant for English News Bulletin. Multi Skilled, working efficiently with the production team with all the assignments required.

July 2006 – Dec 2007

News "CG Operator"

Future News Channel – Lebanon

Responsible for all the Graphics to be aired on all the News Bulletins.

Qualifications:

Business Banking and Finance (not complete)

American University of Human Sciences, Beirut – Lebanon

Skills

TV Production

Have excellent knowledge and experience in producing News bulletins and News Programs, daily shows, documentaries, and special coverages.

Communication:

Able to communicate effectively at all levels.

Fluent in English and Arabic (Speaking, reading, writing)

Team Work: Capable of working closely with Gallery, Tx, MCR, and the production team.

Technology:

Operating systems: Microsoft Windows, macOS

Office: Word, Outlook, Excel, Power Point

Editing: Avid News Cutter, Adobe Premiere, Final Cut Pro

Newsroom Systems: INEWS, Octopus “Administrator”, Dalet Galaxy

Languages Fluent in Arabic and English

Personal Information

Date of Birth 24 April 1982

Nationality Lebanese

Marital Status: Married

References: available upon request