



Amine Ballout

SENIOR DESIGNER/COMMUNITY MANAGER

WORK EXPERIENCE

SENIOR DESIGN/COMMUNITY MANGER

ISTIKBAL FURNITURE | March 2019 – present

- Set and implement social media and communication campaigns to align with marketing strategies
- Provide engaging text, image and video content for social media accounts
- Oversee all design projects, from conception to delivery
- Apply typography techniques
- Generate ideas to portray concepts and advertise products/services
- Respond to comments and customer queries in a timely manner
- Monitor and report on feedback and online reviews
- Coordinate with Marketing, PR and Communications teams to ensure brand consistency

PROJECT MANAGER (SENIOR GRAPHIC DESIGNER)

EventBox | JUNE 2017 – MARCH 2019

- Manage cast and crew from visas and hotel reservation
- managing the show budget
- show calling the event
- mantling and dismantling the show stage and activities
- managing the cast and crew per-diems and salaries.
- arranging and meeting with the event organizers.
- Arranging and managing the Meet and greet with the Characters.
- Design and illustrate all what is needed for the event from the stage backdrop, to panels and Sliders
- Elaborate with the communication team with Social media post and designs.

EXECUTIVE SUMMARY

I am a senior Graphic designer/Community manager with more than 10 years of experience in this field. With a Customer service background for more than 10 Years.

SKILLS AND EXPERTISE

- Graphic and Web Design
- video editing
- photo montage and manipulation
- basic knowledge of HTML/CSS/JavaScript.
- Basic Knowledge of Python.
- Highly Expert in customer service and Cooperate relations.
- Photography
- 3D Modeling and Rendering
- Magazine layout and templates

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AWARDS

GRAPHIC DESIGNER

S.A.E institute Dubai OCT 2007

SOCIAL MEDIA FOR BUSINESS

Right Service June 2014

SOCIAL MEDIA FOR MANAGEMENT

Google Sponsorship Program
FEB 2016

PHOTOGRAPHY

Ibdaa Media April 2013

LANGUAGES

English

Excellent

reading, Writing, Understanding

Arabic

Excellent

reading, Writing, Understanding

Spanish

Good

reading, Writing, Understanding

French

Fair

reading, Writing, Understanding

WORK EXPERIENCE

SENIOR DESIGNER (COMMUNITY MANAGER)

J&K ADVERTISING | FEB 2015 – JUNE 2017

- Designing graphic content, illustrations, and info-graphics.
- Managing graphic designs from conception to delivery.
- Reviewing junior designer drafts to ensure quality.
- Apply typography techniques
- Generating fresh concepts.
- Ensuring brand consistency throughout various marketing projects.
- Monitor and report on feedback and online reviews
- Coordinate with Marketing, PR and Communications teams to ensure brand consistency
- Liaising between the marketing and design teams to ensure deadlines are met.

GRAPHIC DESIGNER (SOCIAL MEDIA)

LE GABARIT DIET CENTER | AUG 2013 – FEB 2015

- Identify, evaluate and monitor relevant social media channels
- Implement strategies for using social media channels for marketing purposes
- Establish relationships with online communities by identifying key influences
- Manage social media properties such as Facebook, Twitter, Instagram and Youtube
- Prepare status reports
- Food Photography
- Food Article Design

DESIGN INSTRUCTOR

Mira Training Center | July 2012 – AUG 2013

- Trains, Instruct and Teach student on the principles and basics of graphic Design.
- Train, Instruct and Teach Students on the principles and Basics of 3d Modeling.
- Train, Instruct and Teach Students on the principles and Basics of Photography.
- Teach Programs Such as: Adobe (Photoshop, Illustrator, indesign), Autodesk (3Dsmax, Autocad).
- Help Students Develop and Maintain new skills needed to be good Designers.

Programs that I Know

- Photoshop cc
- Illustrator cc
- In design cc
- After Effect cc
- Premiere cc
- Da vinci resolve
- Microsoft Office
- 3Ds Max
- Autocad
- Corel draw
- Cinema 4D

Languages that I Know

- HTML
- CSS
- JAVASCRIPT
- PYTHON

OTHERS that I Know

- Well versed in web design and working with front end and backend
- working with CMS systems

Systems that I Know

- Windows
- Mac OS
- Linux
- Android
- IOS

WORK EXPERIENCE

GRAPHIC DESIGNER | OPERATION SPECIALIST

Mondia Media{Getmo} (Dubai) | March 2008 – June 2012

- Assisting the Senior Multimedia designer in producing motion graphic and 3D content.
- Work with a team with 40 members including junior and senior level.
- I was a part of the senior team. Highly recommended to promote as Senior Motion and Graphic Designer.
- Manage and support Clients from U.S. including Microsoft, SolidWorks and Carl Zeiss.
- Operate desktop publishing software and equipment to design, layout and produce a camera-ready copy.
- Design, edit graphics/ photos using pixel/bitmap editing, airbrushing, masking, and image retouching.
- Check preliminary designs, final proofs for errors and make necessary corrections.
- Position the text and art elements from a variety of databases in a visually appealing way in order to design print or web pages, using knowledge of type styles and size and layout patterns.
- Prepare sample layouts for approval, using computer software, elect the number of colors, determine color separations, and collaborate with graphic artists, editors and writers to produce master copies according to design specifications.

SCHOOLS ATTENDED

B.B.A (CUSTOMER RELATIONS)

Belford University | 1998 – 2002

- GPA: 3.45
- appreciation in customer relation

GRAPHIC DESIGN & ILLUSTRATION

S.A.E(MiddleSex)| Jan 2005 – Dec 2006

Associate Degree in Graphic Design

- Photoshop
- Illustrator
- Indesign
- corporate branding