Reem Ahmad Hani AL Bizri

Personal Information

Name	Reem Ahmad Hani AL Bizri
Certificate	Computer science
Address	Sahel Sabbagh - Saida – Lebanon
Telephone	07728134
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E-mail	reem.albizri@gmail.com
Nationality	Lebanese
Marital Status	Single
Date of Birth	17/7/1996

Education

University	American University of Science and Technology (AUST) Class of 2019 Undergraduate - Computer Science
School	Nazih El Bizri High School Class of 2014 Life Science

Work Experience

Dates	1/10/2018 to 30/6/2019
Name	Sport Et Loisir
Position Held	Shop Manager
Main activities and responsibilities	- Managing the team of 10 staff members (providing schedules, assigning tasks for each member, training current and new members, conducting monthly meetings) - Providing great customer service (displaying new items in the shop, helping customers with their needs) - Manage stock and inventories conducted (transfers in and out, receiving of new items)

Dates	15/2/2016 to 30/9/2018
Name	Sport Et Loisir
Position Held	Assistant Manager
Main activities and responsibilities	- Assist in managing the team of 10 staff members (providing schedules, assigning tasks for each member, training current and new members, conducting monthly meetings) - Assist in providing great customer service (displaying new items in the shop, helping customers with their needs) - Manage stock and inventories conducted (transfers in and out, receiving of new items)

Dates	15/9/2014 to 15/2/2016
Name	Sport Et Loisir
Position Held	Sales/ cashier
Main activities and responsibilities	- Assisting customers in finding their needs - Dealing with transfers in and out of the shop - Keeping cashier area ready for customers to purchase their items - Assisting in the display of new items

Personal Skills

LANGUAGES	Arabic and English
Technical skills	- Java - Android - C++ - C# - HTML - ASP. NET - JSP.NET - VB.NET - Java script - Bootstrap - PHP - SQL & DDL - Packet Tracer - Microsoft office
Other skills	- Customer service skills - Time management skills - Conflict resolution skills - Team management skills

Certificates

CISCO IT ESSENTIALS CERTIFICATE
CCNA ROUTING AND SWITCHING: INTRODUCTION TO NETWORKS

Training

GIS : GLOBAL INTERGRATED SOLUTIONS - **VB. NET** - **MICROSOFT SQL SERVER**