

Marwa Z. Al- Traboulsi

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Lebanese; Y.O.B.: 1992

<i>Education</i>
BS in computational linguistics – Lebanese University Baccalaureate 2 socio-economics

<i>Work Experience</i>	
<i>June 2006 – September 2016</i>	<i>Esthetisienne / Lina's</i> <ul style="list-style-type: none">• <i>Makeup</i>• <i>Nails</i>• <i>tattoo</i>
<i>July 2017 – August 2017</i>	<i>Telemarketing /Evapharma</i> <ul style="list-style-type: none">• <i>selling products by phone</i>• <i>follow up with customers</i>• <i>data entry</i>
<i>March 2018 – May 2018</i>	<i>Phone operator /InfoPro</i> <ul style="list-style-type: none">• <i>calling people and filling forms</i>• <i>follow up with clients</i>
<i>June 2018 - October 2018</i>	<i>Phone operator / Lody's</i> <ul style="list-style-type: none">• <i>receiving orders</i>• <i>feedback with customers</i>
<i>October 2018- November 2019</i>	<i>Phone operator-Cashier / Gotango</i> <ul style="list-style-type: none">• <i>receiving orders</i>• <i>feedback with customers</i>• <i>taking money in the form of cash & credit card</i>• <i>tabulate bills using cash register</i>
<i>December 2019</i>	<i>Teleperformance (Touch Project)</i>

<i>Computer Skills</i>	
<ul style="list-style-type: none">• <i>MS office (word / power point /excel) 2010</i>• <i>Internet</i>• <i>Web design</i>	

<i>Language Skills</i>	
<ul style="list-style-type: none">• <i>English (Good)</i>• <i>French (Fair)</i>• <i>Arabic (Good)</i>	

<i>Activities</i>	
<ul style="list-style-type: none">• <i>Animator for children birthdays</i>• <i>Sales for makeup and skin products</i>• <i>Sales for children clothing</i>	

<i>Personal qualifications</i>
<ul style="list-style-type: none">▪ Very good communication and interpersonal skills.▪ Able to hold long engaging conversations with clients to put them at ease.▪ Courteous at all times, cheerful and a quick learner.▪ Having a relaxed attitude and able to deal with awkward or rude clients.▪ Excellent organizational and scheduling skills.▪ Knowledgeable on all current fashion styles.▪ Regularly attending training programs and product shows to maintain a current knowledge in the marketing and FNB industry.▪ Business acumen and able to develop and maintain positive links with suppliers.