SARAH **MELHEM**

BUSINESS MANAGEMENT

PERSONAL PROFILE

I am a third year student in Business & Management at Saint Joseph University. As an experienced intern in social media management, I can say that the fashion field definitely interests me.

WORK BACKGROUND

ART & ENTERTAINMENT

La Folie , December 2018 to Present

- Organised indoor and outdoor activities for children's birthday parties and events.

INTERNSHIP

Humanagement, Juin-July-August 2020

- Helped in managing the company's social media profiles. (@humanagementme)
- Managed a brand's online ordering and celebrities 's appearances in events.
- Assisted influencers in content creation.

EDUCATION BACKGROUND

BA- SAINT JOSEPH UNIVERSITY, BEIRUT, LEBANON Expected date of graduation: June 2021

HIGHT SCHOOL DIPLOMA AND A BACCALAUREATE DEGREE Completed High School, Graduated in 2018

Life science baccalaureate

LANGUAGES

French: Native or Bilingual Proficiency English: Full Professional Proficiency Arabic: Native or Full Professional Proficiency

CORE SKILLS

Social Media Management Online Data Collection Microsoft Windows Strategic Planning **Editing and Photoshop** Fashion sens

PERSONAL STATEMENT

Stop learning, start thinking and creating.

CONTACT DETAILS:

+961-70-649444

(in) Sarah Melhem

■ Sarahh.melhem@gmail.com

@saraaamelhem

Beirut, Lebanon