

Cynthia Dahan

Zahle, Ksarah, Lebanon
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OBJECTIVE

Searching for any available position in management in your respected company

PROFILE

- Date of birth: 9/4/1995
- Nationality: Lebanese
- Marital Status: Single
- Gender: Female

EDUCATIONAL BACKGROUND

2015-2019 *AUST (American University of Science and Technology) – Business Management – Bachelor Degree (Graduated Student)

2012-2015 *AUC (American Universal College)
Baccalaureate Technique – Hotel Management – (BT1, BT2, BT3)

1998-2011 *Antonine Sisters School (Primary, Complementary)

EXPERIENCE

2019 *Banque du Liban (Training)

2016 *Member at the Civil Defence (Coordinate, Distribute, Check if anything is wrong...) (Volunteer Work)

2015 *Cristal Grand Kadri Hotel – Front Office (Training)

QUALIFICATIONS SUMMARY

- MS Office (Word, Excel, Power Point)
- PMS program
- Good communication and interpersonal skills
- Good team working skills
- Good in using the majority of available and used software
- Very high ability in computer major
- Trilingual:
English: Very Well Read/Spoken/written
French: Very Well Read/Good Spoken/written
Arabic : Mother tongue

REFERENCES

- References and recommendations are available upon request
- P. S: I am living now in Zahle and I will move to Beirut as soon as i will get employed in your respected company. As well as i can also work in Zahle branch if there is any available position.

