

Christina Charbel Sokhen

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Jbeil – Lebanon

Email: sokhenchristina@gmail.com

Marital Status: Single

Nationality: Lebanese

DOB: 26 December 1997

CAREER OBJECTIVE

Seeking a suitable position within an organization that believes in young people and their potential and where I can develop my skills in order to build a strong career.

EDUCATION

2018 – Present Master in Human Resources.

Lebanese University – Institute of Social Sciences – Section 2

2015 – 2018 Bachelor in Sociology.

Lebanese University – Institute of Social Sciences – Section 2

2014 - 2015 Lebanese Baccalaureate in Sociology and Economy.

Official High school – Kartaba

PROFESSIONAL EXPERIENCE

March/ June – Present Human Resources intern

Indevco – Zouk Mosbeh

- Updating data base
- Assist in recruitment day to day task – welcoming candidates to fill application and sit for the admission test
- Participating in interviewing of candidate (general interview and competencies behavioral interview (CBI)
- Screening (finding the right candidate to recruit)
- Rotate among several units of human resources and organizational development units (compensation and benefits, learning and development, talent management, information system- human capital management, analytics and planning management)

March 2019 – September 2019 HR recruiter intern.

World Patriarchal Maronite foundation for Integral Development (WPF) – Sin El Fil

- Screening
- Phone calls
- Updating database
- Creating requisition forms
- Preparing job description

Oct 17 – Juin 18

Private teacher for complementary classes.

Cultural center – Ballouneh

2014 – Present

Private lessons

Activities

14 Mars 2019: NSSF/ "Rights and Duties" training certificate - **World Patriarchal Maronite foundation for Integral Development (WPF)- Sin El Fil**

26 June 2020: Webinar through Microsoft team - "Beliefs that Hold you Back" – **INDEVCO Group – Zouk Mosbeh**

COMPUTER SKILLS

Microsoft Office, SPSS.

HR Software: SAP, Oracle.

LANGUAGES

Good in Arabic, French and English.

HOBBIES

Sports, Music, Reading, Researching.