Georges Kaddoum

Information Technology professional and Environment activist

Contact

Address:
New Rawda, Bouchrieh, Metn , Lebanon

Phone:
+961 70 872740

Email:
georgeskaddum@gmail.com

LinkedIn:
linkedin.com/in/georgeskaddoum

Languages

English – Fluent
French – Fluent
Arabic – Native

Hobbies

- Reading
- Gardening
- Founder of Green Factor Lebanon Initiative
- Social Activism

Skill Highlights

- Project management
- Risk management
- Information Security
- Communication management
- IT Audit Management
- Compliance

Experience

IT Operations Manager - 01/2014 to Present
American University of Beirut Medical Center - AUBMC,

- Project Management (Blood Bank Solutions, Lab Instruments Integration and other projects related to the EHR implementation)
- Implemented, managing and supporting IT Operations tools ActiveCollab (project management) , MS SharePoint (Collaboration and Document management)
- Implemented, managing and supporting ITIL based service management tool TeamDynamix
- Risk Management (Risk analysis , track mitigation plans)
- Information Security Management (Awareness, Vulnerability management , Monitoring, Incident Management , Communication Strategy and management)
- Compliance (HIPAA , GDPR , ISO , NIST etc..) , Departments Administrative Control Documents management , Accreditation Management (JCI , MAGNET , HIMSS)
- IT Procurement, third party Purchasing, Contract management and negotiation
- IT Audit Management and tracking
- Resource allocation and Budget Management
- IT Team recruitment and Staff Development

Senior Consultant II acting as Operations Manager - 12/2011 to 01/2014
Ei-Technologies Liban

- Implemented DMS and collaboration solution for different clients operating in various line of business
- Implemented Media Application using SalesForce.com integrated with LMS
- Implemented CRM Solution on SalesForce.com integrated with other systems via Talend ETL
- ECM application along with Internet website dynamically updated from the intranet via workflows Based on MS SharePoint Server 2010
- Setup and documented the Operational Model of the entity
- Resource and Project management
- Sales (RFPs Response)

Associate Product Manager 02/2010 to 12/2011

Path Solutions

- Implemented Microsoft Dynamics CRM for Banking
- Presales Demo for Prospect clients on Dynamics CRM

Team Leader 01/2008 to 01/2010

Netiks
- Implemented Collaboration Solutions Based on SharePoint and K2 BlackPearl as workflow engine
- Developed Business Solution on ASP.net integrated with MS BizTalk , Dynamics CRM and Other Solutions
- Pre-Sales for Collaboration Tools

Software Developer - 05/2005 to 06/2007

Al KALAM AL ELECTRONI - Digipen.edu

- Web development using ASP.NET C#, SQL SERVER - Academic Solution
- Website Implementation using TYPO3
- Implemented LMS system using Moodle
- Development Windows Application using JAVA

Software Developer 08/2004 to 04/2005

A.I.M.S
- Developed ERP modules using ASP.NET

Education

Bachelor of Science: **Business Computing** 2000-2004
Notre Dame University, Zouk , Lebanon

MBA : **Marketing** 2005 – 2009
Université Saint Esprit Kaslik, Lebanon

Certifications

- **Certified Business Analysis Professional (CBAP) :** Course attendance (2015)
- **Project Management Professional PMP :** Course attendance (2015)
- **Microsoft Certified Technology Specialist:** Microsoft Dynamics CRM 4.0, Customization and Configuration (2011)
- **Microsoft Certified Technology Specialist:** Microsoft Dynamics CRM 4.0, Installation and Deployment (2010)
- **Microsoft Certified Technology Specialist:** Windows SharePoint Server (WSS) 3.0, Configuration (2009)