



Karen Fehmi Abdul Wahab El Hindi

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Dubai - Beirut

OBJECTIVE

Applying for a chance to be interviewed for an entry-level vacancy at a push-forward company. I aspire to enrich my hands-on experience, while in parallel, effectively contributing to a firm's framework with a results-driven attitude.

EDUCATION

American University of Beirut (AUB) | Beirut, Lebanon | Sep, 2012 – July, 2018

- Bachelor of Engineering (BEng) in Chemical Engineering
- Bachelor of Science (BS) in Chemistry
- Final Year Project – Innovative Continuous Production of Aspirin Drug:
Intensive research, design, optimization, market sizing, economic analysis, and environmental considerations

Certifications & Trainings:

- TOEFL Score 114/120
- Next Generation of Brand Transformers | Landor & Fitch | Nov, 2020 – Present

The International School of Choueifat – SABIS | Koura, Lebanon | Sep, 1999 – June, 2012

EXPERIENCE

1. Project Manager – Remotely | Ray Group (Startup), Beirut-Riyadh | April, 2020 – Present

- Developing a business model, detailing objectives, workflow, milestones & strategic direction for (1) a HCM-related e-project & (2) an E-commerce project
- In-depth market research and competitors analysis
- Developing & managing the project's budget, forecasting & necessary KPIs
- Analyzing different marketing strategies, conditioned to budget & post-launching performance
- Focal contact point between potential clients, partners & interviewees
- Reporting throughout the project's life cycle (business requirements, project scope/overview, troubleshooting & recommendations)

2. External Manufacturing Associate – Industrial Affairs at Sanofi | Beirut, Lebanon | July, 2019 – Feb, 2020

- Aligned the planning of orders with the specificities of raw material (rolling forecasts, shipping accuracy, inventory management, optimization of batch-size mixing)
- Reconciled the stock of raw material & finished products on a monthly basis
- Ensured an updated local database (POs, expiries, invoices, finished product yields, product technical complaints)
- Led the Customer Service Level (CSL) calculations
- Monitored & followed up on the deliverables for the release of finished products
- Followed up on key quality-related topics: Change Controls, Stability Studies, Out of Specifications/Out of Trends, CAPA, Batch Records, Validation Campaigns

3. Consulting Intern at Sustainable Environmental Solutions | Beirut, Lebanon | June, 2017 – Aug, 2017

- Project 1: Feasibility of Installing an Incinerator in South Lebanon
 - 1) Performing necessary calculations for power generation and expected air emissions
 - 2) Writing a scoping report and an Environmental Impact Assessment (EIA) report for the Ministry of Environment
- Project 2: Developing a complete waste management plan for the Republic of Macedonia

4. Part of Dr. Mahmoud El-Hindi's Research Team (Chemical Eng. department) | Sep, 2016 – Sep, 2017

5. Part time English teacher for Syrian refugees | Beirut, Lebanon | Sep 2016 – Jan 2018

6. Co-Founder & President of AUB's Volunteering Society | Beirut, Lebanon | Sep, 2014 – Sep, 2018

7. Translator (English-Arabic) at War Child Holland NGO | North Lebanon | Aug, 2013

RELEVANT SKILLS

Languages: Arabic (native language), English (fluent), French (fair)

Computer skills: Microsoft Office (Excel, Word, PowerPoint), SAP, Matlab, AutoCAD, Aspen HYSYS, ASPEN Plus, C++, HTML, LabVIEW