

Alaa El Khatib

Beirut- Lebanon

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Mobile: 00 961 70 790 263

Objective:

Seeking employment that will help me utilize my skills and abilities in a professional environment. To come up with innovative ideas and concepts, that assist the growth of the company.

Personal Information:

Nationality: Lebanese

Date of Birth: 31-5-1998

Gender: Female

Marital Status: Single

Experience :

*Had an internship at Engineering and research international (May 1till November 30) :
Worked for one month in a team as data entry, my major role was to filter the Electric assets images and fill in the relative required fields. After that my role changed to become quality control for six months, my responsibility was controlling the quality of work performed and checking the reports to ensure that they adhere standards and comply with the requirements.*

Additional information:

Finished a microwork training at dot Lebanon which includes :

- Building business website adding products and creating logo using logo maker .
- Working on access
- Introduction to linux
- Working on excel sheets

Finished training at scroll up that included :

- *Introduction to Microsoft Dynamic365 /ERP (certified)*

Languages:

Arabic - Mother tongue

English - Fluent written and spoken

Computer skills:

- Microsoft office (power point, excel, word, access)
- Tableau
- Java
- MySQL work bench (oracle)

Education:

Management Information Systems (MIS) ,

Graduated from Lebanese International University of Beirut 2019-2020

Responsibilities: Perform all duties that are expected from me, helpful and friendly service at any time.

Personal Competencies :

-Good communication, Accuracy -Possessing a good team spirit, have the ability to succeed in any position.

Certificates :

SCROLL UP

Scroll Your Expectations Up

CERTIFICATE

OF ATTENDANCE

THIS CERTIFICATE IS PRESENTED TO

Alaa Elkhattab

This certificate for successfully completing

INTRODUCTION TO MICROSOFT DYNAMICS NAV

scroll up
scroll your expectations up



 Microsoft
Dynamics NAV

May 4, 2019

DATE



Jad Fahes

Jad Fahes
ERP & Cloud Consultant



CERTIFICATE OF PARTICIPATION



DOT Lebanon hereby certifies that

Alaa Ihab El Khatib

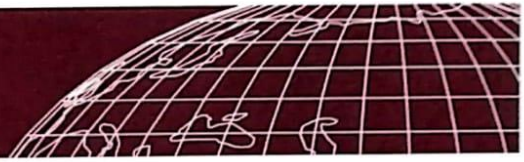

Marianne Bitar Karam

DOT Lebanon Country Director
& Director of MENA operations

Has taken part of the
"Microwork Training" within the GIL program
in partnership with UNICEF
completed in Lebanese International University innovation lab on
February 2019



**Linux
Professional
Institute**



16 Sep, 2019

Dear Alaa El khatib,

Congratulations on successfully completing the NDG Linux Essentials course in the Cisco Networking Academy. By completing this course you are now prepared to earn the Linux Essentials Professional Development Certificate from the Linux Professional Institute (LPI).

Today's job market is competitive, but the rewards are worth it. With employers reporting they are paying salaries well above company norms, paying out bigger bonuses and offering flexible schedules, there has never been a better time to have strong Linux abilities. Verifying your skills with a professional certificate can be a great way to stand out from other candidates, by proving you have the technical abilities required for the job. Become a stronger prospect in the job market by pairing our certificate with other industry-recognized certifications such as Cisco Certified Network Associate (CCNA).

Obtaining the Linux Essentials Professional Development Certificate shows that you:

- Understand the Linux operating system
- Have demonstrated the ability to navigate a Linux system
- Can execute the power of the Linux command line
- Possess knowledge of Linux security and file permissions
- Have the motivation to advance your IT career

To help you accelerate your career we'd like to offer you 20% off of the Linux Essentials Professional Development Certificate today. To get started, visit:
<https://www.lpi.org/netacadLE>

We hope you'll continue your Linux studies with the NDG Introduction to Linux I course. This course prepares you for the LPIC-1 101 Exam, the first of two towards the LPIC-1 Linux Server Professional certification from the Linux Professional Institute (LPI). The LPIC-1 certification will show you have the in-demand Linux skills that employers are seeking.

Again, congratulations and we wish you continued success!

Sincerely,

G. Matthew Rice
Executive Director
Linux Professional Institute

www.lpi.org | info@lpi.org | [@LPICconnect](https://twitter.com/LPICconnect)

The International University
of Beirut

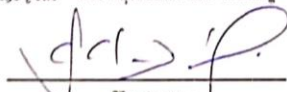
The Board of Trustees,
upon the recommendation of the faculty,
and by virtue of the authority vested in it
by the Republic of Lebanon,
has conferred upon

Alaa Mhab El Rihati
Bachelor in Management
Information Systems



with all the rights, privileges and responsibilities
thereunto appertaining.
In testimony whereof, this diploma,
bearing the signatures of the authorized officials and
the seal of the University, has been given in Lebanon,
This 18th day of June

in the year two thousand and twenty


Provost


President

الجامعة الدولية
بيروت

إن مجلس الأمناء، بناءً على توصية الهيئة التعليمية
وإلى الحق القانوني الممنوح له من
الجمهورية اللبنانية
منح

الأستاذ ألاء مهاب الخطيب
بكالوريوس في المعلوماتية الإدارية

مع كل ما لهذه الدرجة من حقوق وامتيازات ومسؤوليات
وإقراراً بذلك، فإن هذه الشهادة، خاتمة توقيع المسؤولين
وختم الجامعة، قد أعطيت في لبنان

في اليوم
من سنة
القائم بمحمد من مديان
العميد محمد
Dean