

PROFESSIONAL SUMMARY

Current business management student, graduating in 2021, looking for an internship opportunity to expand my knowledge in the business field and join the job market.

EDUCATION

American University of Beirut, Beirut, Lebanon

Aug 2018 – May 2021

BA in Business Management

Expected Graduation in 2021

Lycée Abdel Kader, Beirut, Lebanon

Sep 2011 – May 2018

French Baccalaureate in Economy and Sociology

EXPERIENCE

Banque du Liban, Beirut, Lebanon - **Intern**

Jul 2020

- Interpreted the different departments and units of the Central bank and their various functions and processes, from monetary services to Capital Market Authority

LGB Bank, Beirut, Lebanon - **Intern**

Jun 2020

- Performed all services of the bank from the opening of the system to its closing
- Dealt with customers anxious because of the economic crisis and gave them moral support

Deloitte, Beirut, Lebanon - **Job shadowing**

Apr 2019

- Analyzed the different financial statements of our customer
- Collaborated with professional auditors in teams

Arab Finance House Bank, Beirut, Lebanon - **Intern**

May 2016

- Learned about the banking system and its services at a very young age
- Dealt with various types of customers

EXTRACURRICULAR ACTIVITIES

University of Michigan, Business & Culture Virtual Practicum

Sep 2020 – Nov 2020

- Solved consulting cases in international and multicultural groups
- Dealt with cross-cultural issues and eliminated the ethnic boundaries among team members

Accounting Night at AUB, Beirut, Lebanon - **Winner**

May 2019

- Worked in teams to solve accounting problems and won a job shadowing at Deloitte

UNICEF at AUB, Beirut, Lebanon - **Secretary, Team Leader**

Sep 2019 - Present

- Teach students aged 6 to 14 English, Biology and Math
- Train volunteers in my team and help them deal with students

OffreJoie, Beirut, Lebanon - **Volunteer**

Aug 2020

- Helped rebuild the streets of Beirut of the disaster of August 4th
- Emotionally supported the victims of the blast

WORKSHOPS AND CERTIFICATIONS

- Business Communication Skills workshop
- Accounting Night Award

2019
2019

SUMMARY SKILLS

Languages: Fluent English, French and Arabic. Learning Spanish and German

Computer skills: Excel, PowerPoint, Word

Soft skills: Responsible, Organized, Team Leader and Adaptive person

Interests: International Relations, Languages, Old Latin, Geography, History and Photography