

Curriculum Vitae

Objective

Job application in accounting, finance, purchasing and sales, financial analysis and reporting, data analysis, business administration, control and management.

Personal details

MOHAMAD HADI

Birth date: June/12/1997

Nationality: Lebanese

Residence: Saida, south of Lebanon

Phone: +961 71572089

E-MAIL: Mohamad_hadi961@hotmail.com

LinkedIn: www.linkedin.com/in/mohamadhadi961



Education

2020: Master 2 – Accounting, audit & control – Saint-Joseph University - USJ

2018: BA – Business administration and management – Saint-Joseph University - USJ

2015: Lebanese baccalaureate in sociology & economy – College notre dame des sœurs salvatorienne Abra.

Work experience / Training

- Two years of work experience as junior accountant for MEG HOME offshore sal - Main tasks: accounting records, financial statements, reporting.
- Two months training in accounting and data entry at the practical accounting academy - Using the bird software program for accounting, I worked on (creating accounts and items, registering payments, sales and purchases, cost center, reporting, statement of account, and more.)
- Two months training at Byblos bank - I worked on the tasks of a teller (cash deposit, cash withdrawal, check verification, payments and more) / and I also worked on the tasks of a personal banker (saving plans, loans and investments).

Personal & Professional skills

Time management, positivity, motivation, work under pressure, teamwork, flexibility, logical thinking / Accounting, purchasing and sales, cost center, reporting, payments, salaries and wages, statement of account, accounting records, reconciliation, data entry, cash management, project management, financial statements, auditing and control, business administration.

Computer skills: word, excel, powerpoint, windows.

Languages

	Writing	Speaking	Reading
English	Very good	Fluent	Very good
French	Very good	Fluent	Very good
Arabic	Native		

Certificates

IELTS score for English: Band 7.5

DELF score for French: B2

English proficiency assesement: High intermediate level 77/100 (Saint Louis University USA)

Certificates of participation in: moneysmart (Byblos bank), youth program (AUB & USJ)

LinkedIn certificates: Excel for accountants, developing self-awareness, building self-confidence

Additional: driving license.

Interests:

Traveling, Reading, Gym

References

Doctor Dina Sidani – USJ Saida director – 03 511 636 – dina.sidani@usj.edu.lb

Doctor Jean Tannous – Teacher – 03 303196 – jean.tannous@usj.edu.lb

Docteur Jamil Arida – Teacher – 03324404 – jamil.arida@usj.edu.lb