



Ahmad Daham

Nationality: Lebanese

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ABOUT ME

Detail-oriented professional who has been consistently praised as quality -oriented by my co-workers and management.

WORK EXPERIENCE

Floor Manager

Salim Ramia & CO. [30 Jul 2017 – 1 Aug 2020]

City: Beirut

Country: Lebanon

- Reviewed most aspects of operations resulting in maximized customer satisfaction, operational efficiency, and effectiveness, enhancement of sales, and standards.
- Liaise with marketing staff in the preparation of advertising and marketing plans and ensure full support from operations.
- Performed regular employee evaluations to determine areas of improvement.
- Participated in weekly Management meeting contributing to content by sharing ideas, giving feed backs and making suggestions.

Shop manager

Mr. Mobile [31 Aug 2011 – 15 Jun 2017]

City: Bchamoun

Country: Lebanon

- Promoted within 12 months due to strong performance and organizational impact (1 year ahead of schedule)
- Created a business strategies which attracted new customers, expanded store traffic, and enhanced 3% profitability annually.
- Delivered an excellent service leading the business to a high levels of customer satisfaction.
- Implemented motivation strategies toward the sales team to achieve and exceed the sales targets by 5% annually.
- Undertake store administration duties such as managing store budgets and updating financial records.

Car Salesman

Freelancer [1 Jul 2015 – Current]

City: Beirut

Country: Lebanon

- Accomplishment of selling more than 6 used cars during 2 months.
- Went through vehicles with customers showing all the features.
- Demonstrated vehicles to customers and taking them for drives.

EDUCATION AND TRAINING

Bachelor in Business Administration, Management

Arts, Sciences, and Technology University of Lebanon [8 Oct 2013 – 28 Sep 2016]

Address: Beirut, Lebanon, 1500 Beirut (Lebanon)

<https://aul.edu.lb/>

DIGITAL SKILLS

Microsoft Word / Outlook / Microsoft Powerpoint / Microsoft Excel / Google Drive / Social Media / Skype for Business / Instagram / Zoom / Power Point / Facebook / Twitter / LinkedIn / Analytical skills / Internet user / Organizational and planning skills / Team-work oriented / Strategic Planning / Reliability / Motivated / Skype / Good listener and communicator / Written and Verbal skills / Microsoft Office / Decision-making / Conflict resolution / Critical thinking / Creativity / Responsibility / Detail-Oriented / Presenting / Flexibility

LANGUAGE SKILLS

Mother tongue(s):

Arabic

English

LISTENING: C2 READING: C2 WRITING: C2

SPOKEN PRODUCTION: C1

SPOKEN INTERACTION: C1

Deutsch

LISTENING: A1 READING: A1 WRITING: A1

SPOKEN PRODUCTION: A1 SPOKEN INTERACTION: A1

VOLUNTEERING

Event Coordinator at BMW CLUB LEBANON

[Lebanon, 1 Jul 2012 – Current]

<https://www.facebook.com/groups/Bmw.club.lebanon>

HONOURS AND AWARDS

Employee of the month

Selim Ramia & CO [1 Aug 2018]

DRIVING LICENCE

Driving Licence: **B**

HOBBIES AND INTERESTS

Travel and Tourism

Automotive Events