

# Ali Sleiman

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## **Objective**

Seeking a position where I can maximize my 5+ years of project management, administrative roles, and leadership skills.

## **Education**

### **Professional Management Institute PMI**

Project Management Professional (PMP) Certified 2020

### **Lebanese International University**

Business Management Information System (GPA 3.36/4.00) 2012 – 2015

## **Working Experience**

**Solution Technology Sol-T 2015 – 2021** (DenTrooper Software, Dental and Educational in BAU and LU)

- Project Support Coordinator Sep 2015 – Jan 2018
- Project Manager Jan 2018 – March 2021

### **Responsibilities:**

- Reporting Project status and performance to management
- Driving regular meetings and BIDM conferences
- Closely coordinating with customers to define strategic plans
- Trained project stakeholders through teaching sessions
- Directed installations and testing for new releases
- Advised in writing the software manual

### **Coders 1/June/2022-Present**

Microsoft D365 Business Central Functional Consultant

### **Responsibilities:**

- Consulting with clients by telephone or in person
- Gathering Business requirements
- Coordinating and linking between the clients and the technical team
- Holding regular assessments, discussions, and meetings with clients
- Supporting team with BRD and TDD preparations

## **Languages**

Arabic & English

## **Computer Skills**

- Experienced in Project Management and Agile Scrum
- Good understanding in ERP system
- MS Office
- IT support

## **Personal Skills**

- Analytical thinking and innovation
- Leadership and critical thinking
- Good time management and planning skills
- Complex problem-solving
- Strong work ethic