

# Jaafar Hoteit

jaafarhoteitbusiness@gmail.com  
www.[linkedin](https://www.linkedin.com/in/jaafarhoteit).com/in/jaafarhoteit  
+961 71 693 753

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## Professional Summary

Data driven, curious and highly determined individual. Pursued a Master's in Business Analytics after graduating from Nursing school with a goal of providing data driven solutions. I utilize statistical methods and data visualization to identify and communicate business insight effectively.

## Education

**American University of Beirut (AUB), Lebanon**

- Master's in Business Analytics (**MSBA**) 09/2020 – **Present**
  - Bachelor's of Science in Nursing (BSN) + Freshman year 09/2016 – 06/2020
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## Experience

**Graduate Teaching Assistant (AUB-OSB), Lebanon**

09/2020 – **Present**

- Proctoring exams and preparing course material.
- Assisted in preparing the newly established Health Analytics winter course.
- Assisted with Search Engine Optimization for OSB Graduate programs' webpages.

**Intern at Ministry of Economy and Trade, Lebanon**

11/2020 – 01/2021

Received training to assist the International Relations Unit by working on:

- Advisory Report on Development of an AI Strategy for Lebanon (ESCWA)
- Actions taken by Lebanese Ministries related to COVID-19
- Technical cooperation request addressed to ESCWA.
- Studied the Creative Economy.
- Artificial Intelligence & Machine Learning Report by Arab Monetary Fund.

**Nurse Intern at Children's Cancer Center of Lebanon (AUBMC), Lebanon**

02/2020 – 05/2020

- Performed audit on AUBMC's policy on Hazardous Drugs Administration and Handling.
  - Acquired time management skills related to nursing care.
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## Extracurricular Activities

**Head Mentor in Freshman Mentorship Program (AUB), Lebanon**

09/2017 – 07/2020

- Eased student transition into Freshman Program through academic orientation.
- Planned and managed orientations and events for freshman students.

**Student Representative Committee (AUB-HSON), Lebanon**

10/2017 – 10/2018

- Mediated communication between student body and faculty on issues related to academia and clinical hours.
- Improved student life and progress at HSON (extending lab hours, improving library accessibility and student lounge)

## Summary Skills

**Languages:** English and Arabic.

**Soft skills:** Teamwork, work ethic, adaptability, and written and verbal communication skills.

**Technical skills:** Data visualization (Tableau, PowerBI & Python), forecasting and statistical analysis (R-Language), machine learning (Python), digital marketing (SEO & SEM), SQL.