

Tamer Mosleh

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OBJECTIVE: In search of an internship opportunity that will allow me to utilize the skill sets I have gained from my volunteer and educational experiences in the information technology management/data science and analysis fields

EDUCATION:

Lebanese American University (LAU)

Beirut, Lebanon

Bachelor of Science in Business Studies -Information Technology Management Expected May 2022

Minor in Data Analytics

Full USAID Scholarship| Cumulative GPA: 3.87/4; Major GPA: 4/4

EXTRA CURRICULAR ACTIVITIES:

WeGuide Organization

January 2021-Present

Volunteer – Researcher and Data Analyst

- Gained research skills by gathering information about different university entrance exams
- Improved data analytical skills by building surveys and analyzing results to specify strengths and weaknesses for satisfaction improvement
- Advanced communication skills by meeting with high school students virtually to answer questions about the university and various majors

Environment and Astronomy Clubs at LAU

September 2019-Present

Club Member

- Improved event planning, teamwork, and communication skills by working with a group of eight individuals to organize events and awareness sessions on campus
- Participate in educational talks and help plan and advertise the events

Outreach and Civic Engagement Department at LAU

Volunteer

September 2019-Present

- Completing 12 hours of active volunteering per month & gaining social awareness and time management skills through balancing volunteer work and education
- Volunteering to tutor children in need and cleaning the public beach
- Participating in food packaging with Food Blessed and mentoring high school students with WeGuide Organization,
- Volunteer with CrossTalk NGO, Dafa organization and Dar al Aytam

MAJOR COURSES AND WORKSHOPS:

- ITM232 Enterprise Resource Planning: Developed knowledge in SAPERP
- ITM201 Computer Programming: Developed knowledge in Visual Basic
- BDA211 Intro to Data Analytics: Developed knowledge in R and Tableau Programs
- Communication Skills Workshop with Mrs. Assil Ayyash
- Life Coaching/Emotional intelligence with Ms. Clara Nader
- Income Savings and Assets workshop

KEY SKILLS & COMPETENCIES:

- Computer: Advanced knowledge in Microsoft Office (Word, Excel, PowerPoint); Moderate knowledge in SAPERP; Moderate knowledge in programming with Visual Basic; Basic knowledge with R and Tableau Programs
- Languages: Fluent in English and Arabic