

Amira Turk

Beirut, Lebanon

Amira.turk@lau.edu

+ 961- 71- 66 93 89

EDUCATION

Lebanese American University, Beirut, Lebanon

Sept 2019 –June 2022

Bachelor of Sciences in Business Studies - Emphasis in Banking and Finance

CGPA 3.81/4.0

Minor in Advertising and PR

INTERNSHIPS

Intern, BEMO Bank, Beirut, Lebanon June – July 2021

Data entry, research, and workshops across banking departments.

Intern, PARAGON, Beirut, Lebanon August 15 – October 28, 2021

content creation, data management and overall portal maintenance and appearance of the upcoming website Loubnany.com.

Intern, INTOSPORTS, Beirut, Lebanon January 25, 2022– May 15, 2022

Data entry and management, communications, and customer service.

Intern, Lebanese American University, Beirut, Lebanon May 5, 2022– On Going

Social media management, content creation, Advertising, Design

VOLUNTEER WORK & EXTRA-CURRICULAR ACTIVITIES

TEDx LAU, Beirut, Lebanon (Sep 2020– Sep 2021)

Volunteering at **Children Cancer Center** (Sep 2019- Apr 2020)

Volunteering at **Ibaad al Rahman** (Jan 2022-May 2022)

Volunteering with **OCE department at the Lebanese American University**

CSP project under the **USAID grant**

CERTIFICATIONS /AWARDS

Cambridge Latin certificate

“Maharat min google” certificate

iSTYLE Marketing strategy

‘Facebook /Instagram Strategies & Ads Training” Certificate

Inbound Marketing certificate

SKILLS

COMPUTER: Microsoft Office (Word, Excel, Power Point), Illustrator, InDesign, Canva

LANGUAGES: Arabic and English